



PacRim

PACIFIC RIM CHRISTIAN UNIVERSITY

Pacific Rim Christian University
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Honolulu, HI 96819
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Academic Catalog 2023-2024
Volume 22
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FROM THE PRESIDENT

Aloha Voyagers,

Welcome to Pacific Rim Christian University! A life-changing journey awaits you. We are excited to have you join us on the voyage.

We are called “voyagers” because Hawaii’s identity was established more than 1,600 years ago when a courageous Polynesian chief named Hawaii Loa sailed from the Marquesas Islands to Hawaii, more than 2,400 miles over open water. What a voyage! Like all journeys, it must have been filled with incredible challenges, but it ended with the joy of reaching a new land and starting a new life.

In the spirit of these voyagers, you are also embarking on a remarkable journey. Instead of the stars, this catalog serves as your map to guide you on your journey so that you may successfully reach your destination.

Others have completed the journey ahead of you and now it is your turn to embark on this voyage of Christian higher education at Pacific Rim Christian University. You are in a good place to prepare for whatever God is calling you to do, whether it be in the ministry or the marketplace, once you complete the PacRim voyage. The faculty and staff are here to help you discover and develop your God-given gifts and capabilities. We are here to help you grow toward God, discover how you can advance the kingdom of God, and in the broadest sense, lay the foundation for the rest of your life as a Christian.

As we journey together as fellow rowers, we do so through community, knowing each other, caring for each other, discipling one another, and building up one another. We strive to be a nurturing, mentoring community, an extended family or *Ohana*. Additionally, our faculty members are practitioners—pastors, church leaders, musicians, artists, business leaders, nonprofit leaders and more.

As you begin this stage of your life’s journey, prepare to enlarge your vision for your life and the world that God has placed you in. Embrace the voyage! Prepare to be challenged, to grow, and to change! Together, let us row faithfully, diligently, and eagerly!

Partners on the voyage,



Craig Pankow
President

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This catalog contains information for the school year 2023-2024 that is current at the time of publication. Because Pacific Rim Christian University (PacRim) is committed to growth and development, our course offerings, requirements, and policies are continually being evaluated and subject to change. This catalog is not a contract; the university reserves the right to make changes in academic programs, courses, fees, or policies as needed.

ACADEMIC CALENDAR

Fall Semester

New Student Orientation
Classes begin
Chapel begins
Add/Drop deadline
Labor Day Holiday (No classes; Office & Library closed)
Last day to withdraw from class with "W"
Fall Break (No classes; Office open & Library closed)
Last day to withdraw from class with "WF" or "WP"
Thanksgiving Holiday (No classes; Office/Library closed 11/23 & 24)
Final Exams
Winter Break (No classes; Office & Library closed)

SY 2023-2024

August 11
August 21
August 24
September 1
September 4
September 29
October 2-6
November 10
November 21-24
December 11-15
December 18-Jan 5

Spring Semester

Office opens
New Student Orientation
Classes begin
Chapel begins
Martin Luther King Day (No classes; Office & Library closed)
Add/Drop Deadline
Last day to withdraw from class with "W"
Reading Day (No classes; Office & Library open)
Spring Break (No classes; Office open & Library closed)
Last day to withdraw from class with "WF" or "WP"
Good Friday Holiday (No classes; Office & Library closed 3/29 only)
Reading Day (No classes; Office & Library open)
Final Exams
Graduation Ceremony
Memorial Day (No classes; Office & Library closed)

January 2
January 5
January 8
January 11
January 15
January 19
February 9
February 21
March 11-15
March 22
March 28-29
April 23
April 29-May 3
May 10
May 27

Summer

Intensive classes
Juneteenth Holiday (No classes; Office & Library closed)
Independence Day Holiday (No classes; Office & Library closed)

May 13-July 26
June 19
July 4

GENERAL INFORMATION

Mission Statement

Pacific Rim Christian University (PacRim), an institution of higher education, exists to disciple emerging Christian leaders by developing their theology, ministry skills, and character in order to win souls, plant fruitful churches, and lead as exemplary ambassadors for Christ in the ministry and marketplace.

Core Values

- We live wholly devoted to God and adhere to His Word.
- We foster a culture of respect throughout the university community.
- We cultivate a safe environment that encourages diverse expressions.
- We practice personal and institutional integrity.
- We celebrate Hawaii's unique multiculturalism.

Statement of Faith

- We believe that there is one God, eternally existing in three persons: Father, Son, and Holy Spirit.
- We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
- We believe in the deity of our Lord Jesus Christ, in his virgin birth, in his sinless life, in his miracles, in his vicarious atonement through his shed blood, in his bodily resurrection, in his ascension to the right hand of the Father, and in his personal and visible return in power and glory.
- We believe that man was created in the image of God that he was tempted by Satan and fell, and that, because of the exceeding sinfulness of human nature, regeneration by the Holy Spirit is absolutely necessary for salvation.
- We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by whom the church is empowered to carry out Christ's great commission.
- We believe in the bodily resurrection of both the saved and the lost; those who are saved unto the resurrection of life and those who are lost unto the resurrection of damnation.

Goals & Institutional Learning Outcomes

Goal #1

To provide a rigorous academic experience that enables students to develop comprehensive biblical knowledge and a Christian worldview.

Objective

Upon completion, graduates will be proficient in biblical and theological knowledge with the ability to interpret culture through the lens of a Christian worldview.

Goal #2

To provide a campus environment where spiritual formation is built and cultivated.

Objective

Upon completion, graduates will be pressing deep into their God-given calling within the context of a vibrant ongoing relationship with the Lord and with others.

Goal #3

To provide students with opportunities for growth and learning through interaction with students, faculty, and staff.

Objective

Upon completion, graduates will display Christ-like character and demonstrate life and workplace skills (critical thinking, problem-solving, communication, relational, speaking, writing, and life-long learning).

Goal #4

To provide an educational experience that enables students to become servant-leaders who reflect the attitudes and values of Christ.

Objective

Upon completion, graduates will demonstrate biblical, servant-leadership qualities well equipped to serve in the ministry and the marketplace.

Goal #5

To provide an educational experience that enables students to become culturally aware pioneers who communicate Christ through various means.

Objective

Upon completion, graduates will demonstrate a missional mindset, living the gospel as a contemporary communicator to the prevailing culture.

Accreditation

PacRim is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (ABHE), 5850 TG Lee Blvd., Suite 130, Orlando, FL 32822.
Telephone (407) 207-0808.

Authorization

PacRim is authorized to operate as a post-secondary institution in the State of Hawaii by the Hawaii Post-Secondary Education Authorization Program, 335 Merchant Street, Honolulu, HI 96813.

Articulation Agreements

PacRim has transfer agreements with the following institutions. These agreements acknowledge PacRim's willingness to offer transfer credit to students from these institutions, subject to PacRim's admissions and transfer credit policies, and the applicability of credits to the student's chosen program at PacRim.

NORTHPOINT UNIVERSITY
15000 119th Ave. NE,
Kirkland, WA 98034
Phone: (619) 796-4522

LIFE MINISTRY INSTITUTE
34800 21st Ave. S.W.
Federal Way, WA 98023
Phone: (253) 838-632

Ministerial Licenses and Ordinations

Students from all denominations are encouraged to shape their degree plans to fit requirements for licensing or ordination in their own denomination. Students should consult with the Vice President for Academic Affairs and with a denominational representative to ensure that their degree plan prepares them for licensing or ordination.

Location

PacRim is in Honolulu, Hawaii with the following campus locations:

Sand Island Campus
2223 Hoonee Place
Honolulu, HI 96819

Sunset Towers
419 Atkinson Dr., 6th Floor
Honolulu, HI 96814

FACILITIES

Library

The purpose of the library is to facilitate the university's discipleship of emerging Christian leaders by providing access to information resources and library services supportive of its biblical higher education curriculum.

Our vision is to provide an intellectually rich and supportive environment for students to embark on research voyages. All the library's physical and digital resources have relevance to current research trends in theology and Christian thinking and contribute to a high level of academic study. The Librarian is available to help students find resources and provide guidance on writing and study techniques. Students are encouraged to visit the library to study, use research databases, computers, the printer/copier, or work on projects in small groups.

Student Housing

PacRim leases two large houses that can accommodate up to 36 students. No married or family housing is available. The house is located near the bus line, a few miles from the university campus.

Eligibility for Student Housing

Applicants for student housing will be considered based upon the following priority levels:

1. Full-time, degree-seeking, eligible returning students.
2. Full-time, undergraduate degree-seeking, students from off-island or abroad.
3. Full-time, graduate degree-seeking, students from off-island or abroad.
4. Less than full-time degree-seeking students.
5. Other individuals from partner ministries as approved by the Director of Student Life.

IT Resources and Services

- Internet
 - Wi-Fi network service is available to visitors, students and faculty throughout the campuses.
- Email
 - Students and faculty are provided with email accounts for institutional use.
- Computer-related services
 - Microsoft Office – Word, Excel, Power Point
 - Adobe Reader
 - Internet
 - Research assistance

- Printing services
- One-on-one training and assistance
- Printing and copying
 - Copiers/printers are specifically tasked and available for students and faculty for assignment submission and course documentation.

ADMISSIONS INFORMATION

Nondiscrimination Policy: In compliance with federal and state regulations, PacRim admits students of any race, age, gender, and color, national and ethnical origin, disability, status as a veteran or any other characteristic protected by law to all the rights, privileges, programs, and activities generally accorded or made available to students at the university. It does not discriminate based on race, color, national origin, sex, handicap status or any other characteristic protected by law in the administration of its educational policies, scholarships, or other university programs.

Spiritual Health and Maturity: Applicants should have an established commitment to the Lord and a growing Christian character. The student's life should give evidence of a vital and growing daily walk with God and a growing conformity with the character of Christ. The reference form and the spiritual autobiography are used to assess the prospective student's character and commitment. An established pattern of upright living and a vital personal relationship with Christ is essential for a student to be an active and contributing participant at Pacific Rim Christian University and the larger Christian community.

Acceptance Process

Admission to PacRim requires that applicants complete the following:

- Interview with an Admissions Representative.
- Complete an online application for admission. There is no fee to apply.
- Complete all enrollment paperwork.
- Provide proof of graduation (POG) from a high school that is recognized by the state or provide evidence of successful completion of high school equivalency as recognized by the state, such as the General Education Development (GED) Exam or a state-recognized high school proficiency exam. Original diplomas, sealed official transcripts, or documents sent directly from the institution that include a date of graduation are acceptable forms of proof.
 - If applicable, official transcripts from all previous post-secondary educational institutions attended must be submitted for attempted transfer of credit.
- Financial Aid Package agreement.

The Admissions Representative reviews the applicant's qualifications and recommends admission to the President whose decision is final. Upon admission to the university, a formal letter of acceptance will be sent to the new student. The university reserves the right to deny admission to any person for any nondiscriminatory reason.

Conditions

Students who have experienced academic probation, suspension, or dismissal at a previous institution of higher education or have a history of marginal academic performance may be subject to provisional admission to the university under academic alert. Students admitted under academic alert must achieve a 2.0 cumulative GPA during the first semester for the academic alert to be removed.

All entering students must take or transfer the required English classes during their first two semesters. If English is not transferred, entering students must take the English Placement Assessment. Students who score above the cutoff, will not have to take GE 0301- College Writing

Skills and will be placed in GE 1303 - English Composition. Those who score below the cutoff, will be required to take GE 0301 College Writing Skills. Students who opt out of taking the English Placement Assessment will automatically be placed in GE 0301-College Writing Skills. While the course counts towards enrollment status (full time, part time), federal financial aid is not available for developmental courses - GE 0301. Placement in College Writing Skills course is not for college credit however, it is required to progress to the next writing course.

In addition to the requirements of admission, the university requires all incoming undergraduate students to take an entrance Bible assessment and spiritual transformation assessment. The students will take an exit Bible assessment and spiritual transformation inventory prior to graduation. This is not a requirement of admission but is a way to assess student's learning over their time at the university.

Graduate Admissions

In addition to the regular requirements for admissions, students who intend to enroll in the graduate program must meet the following criteria:

- Completed Bachelor's degree.
- Undergraduate GPA of 2.5 or higher.
- Agreement with the university's statement of faith.

International Student Admissions

PacRim is authorized under federal law to enroll nonimmigrant students. Upon completion of the application process and acceptance to the university, a Form I-20, Certificate of Eligibility for Nonimmigrant (F-1) Student will be issued. With the I-20 Form international students can apply to be admitted to the U.S. under an F-1 visa. In addition to submission of the normal application materials, international students must:

- Submit their online application at least four months prior to the start of the next semester to allow processing time for the university to review the application and video interview, interview by telephone (if applicable) and issue of a Form I-20, Certificate of Eligibility for Nonimmigrant (F-1) Students.
- Process a Form I-20, a notarized financial affidavit, dated during the month of application, demonstrating sufficient funds on deposit in their bank or have a financial sponsor with these funds on deposit to complete their first year of studies. For the academic school year, the amount is \$20,340.00 USD.
- Submit a \$350 USD fee to U.S. Immigration and Customs Enforcement for a Student and Exchange Visitor Information System (SEVIS) file number and then undergo an embassy interview at the United States consulate in their country of origin. More information on the visa application and the SEVIS fee can be accessed online at <http://www.ice.gov/sevis/i901/index.htm>.
- Submit the results of a licensed medical doctor's physical examination confirming sufficient good health of the applicant to complete studies and to be free of all communicable diseases. The student applicant must also submit official documentation stating that he/she is free of communicable tuberculosis and has received the MMR and any other requested vaccination records.
- English as a Second Language (ESL) applicants only: Provide documentation of a TOEFL (Test of English as a Foreign Language) score of 550 or above on the paper-based exam, or 76 or above on the internet-based test (iBT). The student's iBT exam must meet minimum subset scores of 22 for reading, 22 for writing, 18 for speaking, and 14 for listening. The student may submit a comparable score on an equivalent ESL exam. Students with less than these scores on the TOEFL exam must enroll in an ESL program until they are able to achieve a passing score on the TOEFL exam.

Campus Connect

Campus Connect is an opportunity for new students to complete admission paperwork and Financial Aid documents, complete English Placement Assessments, create student portal logins, and register for courses.

Orientation

New student orientation is required for all incoming students prior to the beginning of each semester. All new students are required to attend. The purpose of orientation is to acquaint the student with major aspects of the university's program, policies, and procedures. The most important matters of new student orientation are several community building activities designed to welcome the new students into the PacRim family, to build class identity, to deepen their walk with God and get students off to a good start in their spiritual walk, and to develop their ability to minister to one another as fellow students.

Tuberculosis & Immunization Requirements

Tuberculosis (TB) Clearance

Hawaii public health regulations require all students to present to the university a valid certificate issued within the twelve months prior to enrollment stating that he or she is free of communicable tuberculosis or a completed state of Hawaii TB Risk Assessment for Adults and Children indicating no current TB risk factors. A student who was previously enrolled in another post-secondary school in Hawaii may submit a copy of the original certificate submitted to the previous school to satisfy this requirement. The applicant's physician or local health department will be able to administer the test.

For information regarding TB clearance requirements, contact the Hawai'i Department of Health Tuberculosis Control Branch at (808) 832-5731 or web: health.hawaii.gov/tb.

Immunizations

A record of immunizations, signed or stamped by a U.S. licensed practitioner (physician, Advanced Practice Registered Nurse, or Physician Assistant) or the Hawai'i Department of Health, must be presented for school attendance. Includes: Measles, Mumps, Rubella (MMR) • Tetanus-diphtheria-pertussis (Tdap) • Varicella • & Meningococcal Conjugate (MCV) for first-year students living in on-campus housing only.

Early Admission

High school seniors, including homeschoolers, who have at least a 3.0 GPA may apply for early admission status and may enroll in the university concurrent with their senior year. Early admission students will be limited to a course load of no more than twelve semester hours. Early admission students are limited to courses at the 1000 or 2000 level. Upon completion of their senior year of high school, the student must submit a finalized high school transcript.

Re-Admission

Students desiring re-admission to the university after an absence of two (2) consecutive semesters must contact the Admissions Office for an interview. The re-entrant must submit an updated enrollment agreement, along with all other required admissions documents. A student with an outstanding financial balance will not be allowed to re-admit until their account has been paid in full or an agreement has been made with the Director of Business Operations. If a student withdraws from school for more than a year and later returns, the requirements in effect under the current catalog that are in force during the year in which they re-admit must be met. Students returning from suspension, either academic or disciplinary, must be approved by the Vice President for Academic Affairs before readmission.

ACADEMIC INFORMATION

Audit

New students wishing to audit classes must meet with an admissions representative to discuss available audit courses for the semester. Continuing students wishing to audit a course must meet with the Registrar. If the desired course is available for audit, the student must fill out an audit application to be enrolled, along with providing applicable immunization records. Priority for classroom space is given to degree-seeking students. Therefore, registration for audit courses will commence no sooner than 2 weeks prior to the start date to determine if space is available. Note: Students who register to audit a course cannot change their audit status after the add drop period is complete.

Registration

All students are expected to meet with the Registrar/Advisor to register for courses before classes begin. Before registration is complete, a schedule of classes must be arranged, and all fees paid. Any financial balances from previous semesters must be cleared before registering for the new semester. Continuing students who are unable to finalize registration in advance may complete late registration before the close of the add/drop period. Class attendance is not permitted until registration is completed. Attendance is recorded from the first day of class, and absences are counted for classes missed.

Online Learning

PacRim offers both asynchronous and synchronous online learning options. Check the semester class offerings and/or schedule an advising appointment with the Registrar to review online options.

Academic Load

Undergraduate students who plan to graduate in a timely manner must average 15 hours each semester. Students registering for 12 semester hours, or more are classified as full-time. Those registering for fewer than 12 hours are part-time. Six credit hours is considered half-time. Students may not enroll in more than 18 semester hours (still considered full-time) without permission and approval of the Registrar or Vice President for Academic Affairs. Students seeking approval for exceeding the standard load must maintain a cumulative GPA of 3.0 or better.

Graduate students who plan to graduate in a timely manner must average 9 hours each semester. Students registering for 9 hours, or more are classified as full-time. Those registering for fewer than 9 hours are part-time. Three credit hours is considered half-time. Students may not enroll for more than 12 semester hours without permission and approval from the Registrar or Vice President for Academic Affairs. Students seeking approval for exceeding 12 credit hours must maintain a cumulative GPA of 3.25 or better.

Advanced Standing for Graduate Students

In some cases, students may believe that their prior undergraduate work should excuse them from having to repeat foundational courses that are normally required as part of their PacRim graduate program. To avoid redundancy or repetition, students may choose to petition for Advanced Standing. Advanced Standing is awarded on a course-by-course basis. To secure a copy of the complete policy, see the Registrar or Vice President for Academic Affairs.

PacRim offers two types of advanced standing.

1. *Accelerated Advanced Standing*: With this type of *Advanced Standing*, the student may reduce the credit load necessary to earn their master's degree thus accelerating their graduate study. For example, a student who completed Old Testament studies at the undergraduate level may choose to petition to waive the Introduction to the Old Testament

course at the graduate level. If requirements are met, less credits are needed to achieve the degree. *Accelerated Advanced Standing* credits are limited as follows:

- a. Master of Arts in Christian Studies – 9 credits
- b. Master of Divinity – 18 credits

2. *Alternative Advanced Standing*: In this case, the student may petition to waive an introductory course and take a more advanced course as an alternative to the foundational course. With *Alternative Advanced Standing*, a student may have permission to forgo a normally required basic foundational course and take another course within the discipline in its stead to fulfill the credits for the required curriculum.

Attendance

As a Bible believing University, we believe attendance in class is an important part of the learning and growth experience for each student. Therefore, our reasons for having an attendance policy are as follows:

- Most students who attend PacRim believe God has led and/or called them to be here. Fulfilling that calling involves honoring God by attending class.
- Class attendance is critical to a student's mastery of the knowledge, values, attitudes and/or skills that are communicated in each course.
- Learning is collaborative. Participation in class including interaction between instructor and student and among students themselves constitute a significant component of the learning process. Absence from class may result in a significant loss to the educational experience of other students in the class.
- Class meetings build on previous class experiences. An absence interrupts students' understanding of the trajectory of the course.

Therefore, regular punctual attendance in all classes is required. Students are expected to arrive on time and remain in class for the entire period scheduled. The responsibility for work missed due to any type of absence rests with the student. Students can miss up to 20 percent of the instructional time, which is three contact hours for each semester hour. For a three-credit course, that is 9.0 hours or three, three-hour classes. If a student exceeds allowable absences (20%), s/he will be administratively withdrawn by the university registrar. Once a student is administratively withdrawn, s/he cannot be re-enrolled in the class. Students should not choose to use their absences just because they are allotted, but rather should reserve them for unexpected circumstances (illness, unavoidable family obligation, unexpected job requirement, etc.).

If a student is 10 minutes or more late to class at any time (e.g., start of class or after break), they are tardy and it is recorded as such in Populi, the learning management system. If a student is tardy nine or more times, it is recorded as an absence. Faculty members may have and implement a stricter tardiness policy if they so choose. Faculty determine the consequences for violation of any tardy policy they may have established.

**Exceptions for mitigating circumstances may be appealed to the instructor in consultation with the Vice President for Academic Affairs.

Classroom and Library Decorum

Children (12 and under) of faculty, staff or students are not permitted in the library without being accompanied by a parent, guardian, or caregiver. Children (12 and under) are not allowed in the classroom during class hours without prior permission from the faculty member. Parents or caregivers must plan for the oversight and care of their children while they are in class or otherwise occupied at any of the PacRim classroom sites.

Military Deployment

Students whose attendance is interrupted by an extended military deployment or through civil contract with the military for a period of more than three weeks may request to place their enrollment for the term on extended leave status and special provisions will be made for them to complete the term at the end of their deployment. Students will not be placed on extended leave status automatically. It must be requested by the student and approved by the Vice President for Academic Affairs.

Catastrophe

In the event of a potential pandemic, terrorist act, extreme threat of terrorism, or natural disaster, the administration of the school reserves the right to suspend all classes until it is determined that it is safe to recommence. Under such circumstances term dates will be adjusted accordingly. In the event of such an extension of term dates, the normal attendance policy will be adjusted to accommodate schedule conflicts caused by the extension of the term. Special provisions will be made for any members of the armed forces, police, fire department, emergency medical response units, or Red Cross who are called upon to continue emergency operations after the term has recommenced.

Special Attendance Policy Regarding Mission Trips During Semester

Missionary work is important to the university's mission, so we want to make every opportunity available to students who wish to participate in short-term mission trips. However, due to disruption to classroom learning, students are encouraged to complete mission trips when the university is not in session. We have established the following guidelines for students who do participate in short-term mission trips during the fall and spring semesters.

- Students with a cumulative GPA below 3.0 may not participate in a mission trip during a semester.
- Sophomores, juniors, and seniors who meet the GPA requirement may participate in one mission trip of ten days or less during the semester.
- Students participating in short-term mission trips during the semester must submit any work that will be due during their trips, including exams, by the regularly scheduled due date, preferably prior to their departure.
- Absences due to mission trips will be counted in the total number of allowed absences for a course.

Change of Schedule & Add/Drop Period

During the add/drop period (the first and second week of a 15-week semester or the first day of an Intensive course), a student may add or drop a course through the Registrar. A course may be added any time before the second meeting of the class. For example, a class that meets on Thursday can be added any time up to the second meeting of the class on Thursday of the second week. A student may drop a course without record through the end of the add/drop period. There is no charge for courses dropped because of changes in the university's course schedule, or during the add/drop period. Students dropping a course or withdrawing from school between the third and fifth weeks of the semester will receive a grade of "W" which has no effect on the student's GPA. To withdraw from school or courses dropped between the sixth and tenth weeks of the semester, the student will receive either "WP" (withdrawal passing) or "WF" (withdrawal failing) as a grade. The "WF" grade is calculated into the student's GPA unless the class is repeated resulting in a passing grade. If a student receives either a "WP" or "WF" in a class, the class must be repeated if it is a required course.

If a student drops a course (or courses) after the tenth day of the semester but does not totally withdraw from PacRim then their financial aid package is NOT re-calculated. The only exception is when a student drops a course prior to the start of said course, for example, an intensive course offered midway through the semester.

For a two-week intensive the end of the add/drop period concludes before the second day of class, and for a one-week intensive, it concludes by noon of the first day of class. For any classes that meet under special arrangements, the add/drop period ends after the class has met for four hours. There is no fee to add a course other than the cost of tuition for the course.

Students may not drop courses or withdraw from the university after the last day for “WP” and “WF” as indicated in the academic calendar. A student is officially dropped from a course only after the change has been received and dated by the Registrar. A student who stops attending class and fails to withdraw with the Registrar will receive a grade of “WF” in the course(s) affected.

Change of Program

If students change degree programs, they will remain subject to the catalog requirements according to the academic year of admission except for the new major which will be subject to the requirements of the new program under the academic catalog for that academic year.

Classification

For students who are pursuing a degree, classification is determined at the beginning of each semester based on credit earned according to the following criteria:

Undergraduate	
Freshman	0 -30 Semester Hours
Sophomore	31-60 Semester Hours
Junior	61-90 Semester Hours
Senior	91-124 Semester Hours

Academic Freedom Policy

Academic freedom involves the pursuit of truth, which is both an opportunity and an obligation. Discovering truth often requires us to question assumptions and methods and to examine alternative viewpoints. Without the freedom to critically examine even deeply treasured ideas, scholarship becomes shallow. PacRim exists to equip servant leaders who have the freedom to consider new ideas and question both new and old beliefs. It is our conviction that a university is the ideal place to allow such exploration.

As we pursue truth, we are united by the belief that God’s Word is the ultimate source of truth, although different members of the university community may arrive at different interpretations and conclusions. Thus, academic freedom at a Christian institution includes submission to the Bible, while also allowing the questioning of interpretations of the Bible held by others.

Faculty members are encouraged to use their academic freedom to engage students in free inquiry submitted to the authority of Scripture and to enable students to be critical thinkers. As Christian thinkers, faculty members also have an obligation to present opposing ideas and to be gracious in their disagreements with other views.

Academic Honesty Policy

PacRim students are expected to conduct themselves according to the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating. Disciplinary action for academic misconduct is the responsibility of the faculty member assigned to the course. The faculty member is charged with assessing the gravity of any case of academic dishonesty and with giving sanctions to any student involved.

It is expected that all material submitted as part of any class assignment be the actual and original work of the student whose name appears on the material. Plagiarism, the conscious and obvious attempt to convince others that words or concepts unique to another writer are one's own, constitutes verbal theft. As such, it is a serious matter and may result in academic penalties, suspension, or dismissal. These policies relating to dishonesty in academic work reflects the belief of the university's faculty and staff that moral uprightness and personal integrity are essential both to spiritual vitality and to meaningful academic work for the student. It is therefore consistent with the goals of the university to maintain and enforce such policies against the moral offenses of dishonesty and plagiarism.

ACADEMIC FILES

Students may review their academic records, including current course schedule, grades, attendance, and academic degree progress using their Populi Student Portal <https://pacrim.populiweb.com> Physical academic files containing academic progress reports, enrollment paperwork, transcript evaluations, prior earned learning credits for VA beneficiaries, health records, and other student documents are safely stored and maintained on campus. Students wishing to view their physical student file can do so by emailing registrar@pacrim.edu and requesting an appointment with an Academic staff member. Students will be given access to view their file within three (3) business days of their request date.

Grade Point System

Grade	Indication	Grade Points	Minimum Percentage Points
A	Excellent	4.0	92.5
A -		3.7	89.5
B+		3.3	86.5
B	Good	3.0	82.5
B-		2.7	79.5
C+		2.3	76.5
C	Average	2.0	72.5
C-		1.7	69.5
D+		1.3	66.5
D	Passing	1.0	62.5
D-		0.7	59.5
F	Failure	0.0	Below 59.5
W	Withdrawal	No points	
W/P	Withdrawal/Passing	No points	
W/F	Withdrawal/Failure	0.0	
P	Passing	No points	
I	Incomplete	No points	

Requirements

Undergraduate Course Grading Standards

To graduate, students must receive a C- (69.5%) or better for all courses in their major(s). In most cases this would include courses for the Bible major and the professional major. If a student receives a grade lower than a C-, the course must be repeated. A letter grade of D- (59.5%) is acceptable as a passing grade for most other courses (some exceptions apply such as GE 0301 College Writing Skills).

Graduate Course Grading Standards

Graduate students must earn a 3.0 GPA to graduate, a passing grade for each course is a B- (79.5%) or higher. If a student receives a grade lower than a B-, the course must be repeated if it is a required course, or in the case of an elective, an alternative course can be taken.

Dean's List

PacRim will recognize Dean's List recipients for undergraduate students at the end of each semester. If students do not want to be recognized due to privacy concerns, they may file a privacy request prohibiting publication of their name with the Registrar.

All students, full-time, part-time, or summer, must meet the following criteria:

- Earn a minimum semester Grade Point Average of 3.50.
- No "Incompletes" in any class at the conclusion of the semester.
- No outstanding student discipline issues with Student Life.

Full-time

Criteria used for compiling the Dean's Lists:

- Twelve or more credits taken in the semester.
- No grade below a C.
- A Pass for the Student Life grade.
- A Pass for the Ministry Service grade (if enrolled).

Part-time

The part-time Dean's list recognizes students who:

- Enroll part-time (3-11 credit hours per semester).
- Successfully complete a minimum of fifteen (15) cumulative credit hours. Students who earn a qualifying GPA will be recognized at the completion of every 15-credit hour segment.
- No grade below a C.
- A Pass for the Student Life grade.
- A Pass for the Ministry Service grade (if enrolled).

Summer

The summer dean's list recognizes students who:

- Enroll for at least 9 credit hours.
- No grade below a B.

Questions regarding the Dean's List can be answered by the Registrar or the Vice President for Academic Affairs.

Student Success Center

At PacRim, we aspire to provide an excellent student experience. Because the help that you might need will vary, we have several ways to accomplish this. A Writing Coach is available to provide an encouraging learning environment for the development of a pathway to writing excellence. The writing coach supports students with writing projects and style. A writing coach provides feedback at any point in the writing process—from brainstorming to final edits and welcomes all types of writing, including critical essays, Meta commentaries/reflections, personal statements, Masters Theses, cover letters, and resumes/CVs.

Sessions are personalized to address the student's specific and unique writing needs. Each student can expect an encouraging learning environment where academic writing skills are developed to assist the student in reaching his or her academic goals. Moreover, each student will develop the

linguistic tools necessary to develop a personal pathway to writing excellence. All meetings will take place virtually.

Turnitin.com is an online service that helps students foster originality with academic writing & research. The service is available to students 24 hours a day, 7 days a week. Students can access & set up their free account using their PacRim email address by clicking the Turnitin.com link on their course syllabus page.

Peer-to-Peer Tutoring is available for students who need additional assistance with course/subject matter. Peertutors who have successfully completed the course are paired face-to-face with students to receive additional assistance with subject matter content. Access to this service through the Populi “Groups” tab.

Incomplete Grades

Course work will not be accepted after the end of the semester except under unusual circumstances. In the case of significant emergencies, such as hospitalization or death in the family, the student may request an incomplete from their instructor. An incomplete agreement will allow additional time to complete required course work. If the incomplete work is not made up before the first day of classes in the following semester, the “I” will convert to the grade the student would have earned for the course if a zero were calculated into their grade for the missing work.

Repetition of a Course

Students are permitted to repeat a course to make up a “F” or “W/F” grade with no more than two additional attempts allowed to achieve a passing grade. For courses in which a student did not receive a “F” or “W/F”, the student may repeat once any course taken at the university. All occurrences of the course will appear on the transcript. All grades received in a course will remain on the transcript, but only the highest grade will be used to calculate the cumulative GPA. Once students have been awarded a degree by the university, they may not repeat a course for the purpose of changing the grade on the official transcript.

Appeal of a Course Grade

PacRim students who desire to dispute a final course grade can do so by following the student academic appeal policy as outlined below.

- The student must first make significant effort to resolve the problem by direct and detailed discussions with the faculty member regarding the disputed final grade. The faculty member will provide specific information to the student regarding the determination of the final grade. Both the student and faculty member should keep specific notes, dates, and times of any meetings. Neither the student, nor the faculty member may have another person present during the discussion about the disputed grade.
- The student has the right to appeal in writing to the Academic Affairs team to resolve the problem if the faculty member and the student have followed the above process and a resolution to the grade dispute is not achieved. The student must submit the appeal in writing within thirty days after the mailing or posting of the grade. Requests will not be received after the thirty-day period. The student's written appeal must include detailed information about the dispute including:
 - Letter detailing the concern
 - Originals of all disputed assignments
 - Dates and times of each meeting the student had with the faculty member
 - Notes from each meeting the student had with the faculty member

- Detailed information regarding the specific area(s) at which the student disagrees with the faculty member's evaluation of the assignment(s) in question
- Other information as deemed relevant to the dispute
- The faculty member will supply all needed grade(s) and the grading procedure utilized for the grade(s) in question.
- The Vice President for Academics & Student Affairs will resolve the grade dispute. The decision of the Vice President for Academics & Student Affairs will be final.

Alert

Students will be placed on academic alert when they earn a semester or summer GPA lower than 2.0. Students with an academic alert may continue to register for classes but must achieve a semester or summer GPA above 2.0 for the next semester or summer session to be removed from academic alert. This status can also be given to entering freshmen or transfer students that have been admitted with a cumulative GPA below 2.0. Students who are placed on academic alert are strongly encouraged to meet with the Director of Student Success to help them develop an individual academic success plan. Academic alert is not recorded on the student's official transcript.

Probation

Students will be placed on academic probation at the end of any semester or summer session for which they are on academic alert and fail to raise their semester or summer GPA to 2.0. Probationary students may register for classes, though limited to nine semester or six summer credits at the university but must achieve a semester or summer GPA above 2.0 the following semester or summer to be allowed further registration.

Failure to meet these conditions will result in suspension or dismissal.

Students who are placed on academic probation are required to meet with the Director of Student Success within the first two weeks of the semester to develop an individual academic success plan. Failure to meet this requirement will result in a registration lock and may result in immediate academic suspension. Failure to act on and fulfill the academic success plan may also result in academic suspension.

If a student earns a semester GPA higher than 2.0 after being placed on probation, they will be removed from probation the following semester, but the number of credits they will be permitted to take will be subject to the approval of the Registrar or Vice President for Academic Affairs. Additionally, they will continue to have their academic progress monitored for one more semester to ensure they continue to excel academically. Policies and procedures governing academic probation will be applied at the end of each semester and summer session. The probation status is recorded on the student's official transcript. See also the Financial Aid, Satisfactory Academic Progress section.

Suspension

Students on academic probation whose semester or summer GPA drops below 2.0 will be placed on academic suspension and may not continue taking classes until the term of suspension is complete. A suspension is effective for one semester, fall or spring. Additionally, students who earn a cumulative GPA of 0.0 after the completion of 12 credits will be suspended.

After a semester of suspension, students who are readmitted are placed on probation and must meet the terms and conditions of probation as specified above. Failure to do so will result in dismissal. Policies and procedures governing academic suspension will be applied at the end of each semester and summer session.

Students who are on suspension from another institution may not attend classes for credit at PacRim until the term of suspension has been completed.

Dismissal

Students who have been suspended and who subsequently fail to achieve a semester or summer GPA above 2.0 will be dismissed. Such students will be readmitted only in unusual circumstances.

Once dismissed, a student is not eligible for readmission to the university for a minimum of one academic year. Policies and procedures governing academic dismissal will be applied at the end of each semester and summer session.

Appeal

A student placed on probation or suspension, may appeal in writing to the Academic Affairs team. To make an appeal, a student should submit a written statement to the Vice President for Academic Affairs including: 1) Reasons for unsatisfactory performance and 2) Plan to maintain acceptable academic standing. The Faculty Committee's decision will be submitted to the Vice President of Academic Affairs for a final decision.

Academic Amnesty

PacRim has an Academic Amnesty policy which allows for forgiveness (exclusion from grade point calculation) of a maximum of two consecutive semesters for former or current students if the student's poor academic performance was the result of extenuating circumstances. It is designed to permit the readmission of formerly unsuccessful students who present evidence of motivation and the ability to succeed if readmitted to PacRim.

Students will only be able to apply for academic amnesty one time. Contact the Registrar to request an application for the Academic Amnesty Program.

** Please note: Federal financial aid regulations do not recognize academic amnesty.

Auditing

Persons not wishing academic credit for a course may arrange to audit through Admissions. Regular class attendance, completion of assignments, and the taking of examinations are not required of audit students. However, if the audit student wishes to submit work, the faculty member will provide feedback. No records are kept, and no grades are issued. The tuition for audit students is listed in this catalog under financial information. Students who are auditing a course may not change their audit status after the first week of the start of a course.

Directed Study

A Directed Study is a course that the student completes independently, outside of a regular class meeting time. Directed study courses are reserved for seniors and graduate students who have a course schedule conflict or need a course that is not being offered to graduate. Additionally, certain ADA/AA accommodations may require directed study. A faculty member appointed by the Vice President for Academic Affairs will supervise and evaluate the directed study. The requirements to apply for a directed study are as follows:

The course must meet the program requirements for graduation; 2) The Vice President for Academic Affairs must approve all directed studies; and it can only be taken in the last year of the student's program. Directed Study courses require a minimum of six scheduled meeting times with the faculty member.

Transfer of Credit Policies

Students transferring to PacRim from accredited institutions will be given credit toward graduation provided the course meets a program requirement at the university. Official transcripts from all other institutions attended must be submitted directly to the university. Transcripts will not be accepted unless printed copies are received officially sealed (unopened) from the institution or are received electronically directly from the institution. An evaluation will be given to the student showing those courses that have been accepted for credit according to the following criteria:

- Credit is evaluated on a course-for-course basis to ensure that the course descriptions are basically comparable.
- Only course work with a grade of “C” or higher will be accepted. The grade points do not transfer. A student’s GPA is computed only on work completed at Pacific Rim Christian University.
- To earn a degree from PacRim, credits must be earned at the university as follows.
 - 24 semester hours for an Associate degree.
 - 30 semester hours for a Bachelor’s degree.
 - 18 semester hours for the Master of Christian Studies.
 - 12 semester hours for the Master of Arts in Christian Leadership.
 - 36 semester hours for the Master of Divinity.
- Military credit from CCAF, AARTS, or other military transcript, and ACE guide will be accepted for transfer only where it specifically relates to general education requirements.
- CLEP, DANTES, and Advanced Placement test credit will be accepted for transfer only where it specifically relates to general education requirements at the undergraduate level. Advanced Placement tests must be with a score of 3 or higher. Credit will not be awarded for CLEP general subject exams.
- International credits will be reviewed on a case-by-case basis. Factors to be considered will be the accreditation of the foreign institution, its recognition by the regulatory agencies, and level of academic work required. Students must provide an English translation of an international transcript.
- Pacific Rim Christian University acknowledges that students may have extensive learning acquired outside of the classroom that equates to academic courses. Students may petition for credit for what they already know through Prior Learning Assessment. Prior Learning Assessment is a student-centered policy that works to enhance retention and matriculation. Students who have significant non-traditional learning through extensive travel, work experience, ministry work, volunteer work, workshops, seminars, and other areas of learning can develop a portfolio to demonstrate that they have met the learning objectives of a course in the university’s academic catalog. Students may also petition for credit for a course found in another accredited institution.

Students will be referred to InterLearn Education Services, who has partnered with PacRim, to be mentored through the PLA process. Students will have access to a qualified PLA mentor and all portfolio submissions will be evaluated by InterLearn’s subject matter experts. After final submission, InterLearn will recommend credit to the PacRim registrar based on portfolio submissions.

All courses outside of GE 4307 Senior Seminar are available for credit petition through PLA. The determination of competency and credit awarded will be made by qualified subject matter

experts. Up to 60 credits can be used toward a student’s program of study. Credits earned through PLA do not count toward residency requirements. Students may petition for PLA credit for general electives, general education, Bible, or major courses.

GRADUATION INFORMATION

Honors

Graduation honors are granted to students who have earned the following GPAs:

	<u>Bachelor’s Degree</u>	<u>Master’s Degree</u>
3.50-3.69 GPA	Cum Laude	
3.70-3.89 GPA	Magna Cum Laude	
3.90-4.00 GPA	Summa Cum Laude	
3.80-4.00 GPA		With Distinction

Graduation Requirements

A student who plans to graduate with a degree from PacRim must fulfill the following requirements:

- Achieve at least a 2.0 cumulative GPA for all undergraduate degrees and 3.0 cumulative GPA for all graduate degrees for work completed at the university.
- Develop an ongoing Christian life whose testimony is consistent with Scripture.
- Fulfill all contracts and financial obligations with the school.
- Complete all curriculum requirements including academic, student life, and ministry formation.
- Complete all required assessments.
- Submit all transcripts for transfer credit.
- Agreement with the university’s Statement of Faith made evident by signing the Statement (required of Graduate students only)

Students planning to graduate must notify the Registrar no later than the end of the Fall semester if they plan to graduate the following Spring. Attendance is required at graduation services, including rehearsals and graduates’ meetings. Students who are unable to participate in commencement exercises may request “graduation in absentia.” A request must be filed with the Registrar at least one month prior to graduation.

If a student withdraws from school for more than one school year and later returns to graduate, he or she must meet the graduation requirements in effect under the catalog current at the time of return.

Students can participate in the graduation ceremony with one course (3 credits) and a practicum (internship) outstanding. If students walk at graduation with outstanding credits, the credits will need to be completed by December of the graduation year. If credits cannot be completed in the calendar year, graduation will occur the following year. Arrangements must be made with the Registrar at least one month prior to graduation.

Ministry Service Participation

The university places a strong emphasis upon students’ participation in ministry service (volunteer or occupational) in the local church and community. The university considers this an important part of the total educational experience. All students must pass the requisite number of semesters to graduate. Please refer to the Ministry Service Handbook for further information.

Requesting a Transcript

Official transcript requests must be requested by completing an electronic official transcript request form via a Populi link https://pacrim.populiweb.com/request_transcript. The student's academic file must be complete, and the student's financial account must be paid in full for the transcript request to be processed. The institution provides only electronic transcripts for which there is no charge. In special cases, a printed transcript may be requested for a fee of \$10.

FINANCIAL INFORMATION

Tuition and Fees

The university is pleased that it has been able to provide a quality education at a competitive and affordable cost for all its students. While tuition and fees do cover most of the cost of education, it has required the generosity of alumni, the community, and the church, combined with responsible stewardship, to subsidize the balance and minimize cost increases.

Tuition – per semester hour	SY 2022-2023
Undergraduate	\$495
Graduate	\$645
Audit	\$200
Applied Music Fee	\$225
Advanced Applied Music Fee	\$450

General Fees	Per Semester	Summer	One-Time Fee
Registration	\$30	\$10	
Library Fee	\$60	\$60	
Technology Fee	\$60	\$14	
Student Life	\$100		
Graduate Fee			
LOGOS Software			\$300
Housing Fee			
Shared Room	\$4,200 bi-annually		
Security Deposit			\$250
Background Check			\$30
Graduation			
Undergraduate			\$95
Graduate			\$125

The university reserves the right to change fees at any time.

Payment of Accounts

All charges for the semester – tuition, fees, and housing – are due and payable at the time of registration or first day of classes. Students are encouraged to use the various financial aid programs now available to meet total costs of the semester at the time of registration. These include Pell Grants, Student Loans, VA benefits, personal loans, special scholarships, and payment plans. Payment plans will be worked out in collaboration with the Director of Business Operations or the Director of Financial Aid. Late fees may apply.

Withdrawals and Refunds

When a student partially withdraws by dropping a class or classes after the add/drop period, no tuition or fees are refunded for those individual classes. The student remains in an enrolled or active status as long as they have one or more credits on their schedule. Students finding it necessary to completely withdraw from school must do so through the Registrar. The date of withdrawal is determined by the last date of attendance. The refund policy for a complete withdrawal is listed below:

Withdrawal Period	Percent of Tuition Charged	Withdrawal Period	Percent of Tuition Charged
Through the 1st week of class	0%	Through the 4th week of class	60%
Through the 2nd week of class	0%	Through the 5th week of class	80%
Through the 3rd week of class	40%	Through the 6th week of class	100%

Summer Session Withdrawal Period	Percent of Tuition Charged	Withdrawal Period	Percent of Tuition Charged
Through the 1st week of class	0%	After 1st week of class	100%

Refund Policy for Students Receiving Veterans Administration Education Assistance

A special refund policy applies to students enrolled who are receiving education benefits from the Department of Veterans Affairs (VA). In the event the veteran or eligible person fails to enter the course, withdraws, or is dismissed at any time prior to completion, any unused portion of tuition, fees, and other charges is refunded. Any amount more than \$10 of the registration fee is subject to proration. The amount charged will not exceed the exact pro-rata portion of total charges plus 10 percent. The length of the completed portion of the course will be prorated over its total length, and the exact proration will be determined by the ratio of the number of days of instruction completed by the student, to the total number of instructional days in the course. The date of a course drop or withdrawal is determined by the date the student notifies the Registrar or signs the withdrawal form, whichever is first. All refunds will be processed within 30 days of the last date of the student's attendance.

Housing

PacRim leases two houses that can accommodate up to 36 students. No married or family housing is currently available. The houses are located near the bus line, a few miles from the university campuses. Because of the limited number of spaces available, preference is given first to returning degree-seeking, full-time students; second to degree-seeking, full-time undergraduate students from off-island or abroad; third to degree-seeking, full-time Graduate students from off-island or abroad, fourth to degree seeking students less than full-time, and lastly other individuals from partner ministries as approved by the Director of Student Life.

Due to limited availability, new students should complete and submit an online housing application as soon as possible. Returning students must submit a housing application for the Fall Semester of the next school year by the end of the spring semester each year. Students not returning to student housing for the following semester must give notice to the university one month prior to the end of the term.

Housing Fees

The housing fee is \$4200 and is billed bi-annually. Utilities included in the housing fees are electricity, water, and internet service. A security deposit of \$250 will be billed via Populi prior to move in. The security deposit will be applied to the student's Populi account upon vacating student housing and upon an inspection of the unit to ensure that there is no damage or missing furnishings. If any damage is found or any of the furnishings are missing, the cost of repairing the damage or

replacing the missing items will be subtracted from the security deposit. Student housing parking is limited and subject to availability. Students are encouraged to carpool or ride the bus. If approved for parking, the fee is \$160 per semester for an automobile and \$100 for a motorcycle/moped.

FINANCIAL AID

Federal Student Aid Program

The university is approved by the United States Department of Education to participate in the Federal Student Aid (FSA) Program. Therefore, eligible students may receive Federal Financial Aid. To apply for these funds, the applicant must complete the Free Application for Federal Student Aid (FAFSA) on their website at www.fafsa.gov.

Students applying for FSA must complete the FAFSA and enter the federal school code: 042527. After the FAFSA is submitted, students who have been accepted by the university and have submitted all required enrollment documents will then verify their funding estimate with a member of the financial aid team.

After the funding estimate is approved, the university will verify that the financial aid application has been processed in accordance with the student's eligibility and the types of aid requested. Additional documentation may be requested of the student or the student's parents. Students will be notified of their financial aid awards electronically. After the Director of Financial Aid verifies the student's enrollment and FAFSA information, the financial aid award is disbursed.

Under the federal program, students may qualify for the following forms of aid.

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant
- Federal Direct Student Loans – Subsidized
- Federal Direct Student Loans – Unsubsidized
- PLUS Loan (Parent Loan to Undergraduate Students)
- PLUS Loan (For Graduate Students)
- Federal Work Study

Return of Title IV Funds (R2T4), including the policies for official and unofficial withdrawal

Federal guidelines require that when a recipient of Title IV funding ceases to be enrolled (complete withdrawal) prior to the period of enrollment or end of a payment period; the institution is required to calculate the amount of financial aid that the student is allowed to keep according to federal withdrawal formulas, which basically prorates the amount a student is allowed to keep in general proportion to the amount of time that was spent attending school. The return of funds is based on a prorated schedule that calculates the amount of Title IV funding the student earned before he or she either stopped attending or completely withdrew from classes. Earned aid is determined based on the number of calendar days attended in the term divided by the total number of calendar days in the term. The result is a percentage of federal funds that the student is entitled to keep. For example, a student who has attended 20% of the term has earned 20% of the total aid that was disbursed. If the student does not attend **beyond** the 60% point of the term, he or she will be required to return the unearned portion of his or her Title IV funding.

Students who wish to completely withdraw from a term should contact the Registrar to complete the withdrawal process. A student's official withdrawal date will be determined by the date the student contacted the registrar.

Students who do not earn a passing grade (fails all classes) during a term will be reviewed to determine if the failure was due to not attending class. A student is considered to have unofficially withdrawn if he or she ceases attendance prior to the end of the semester. The last date of

attendance (provided by the registrar) will be used to determine the Return of Title IV Funds calculation.

According to federal regulations, federal funds must be returned to federal programs based on the percent of the term remaining after a student is no longer enrolled unless the student has completed more than 60% of the term. If the student has completed more than 60% of the term, no return of federal funds is required. The portion of unearned aid is returned from the following funding programs:

- Federal Unsubsidized Direct Loan
- Federal Subsidized Direct Loan
- Federal Direct Graduate/Parent PLUS Loan
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (SEOG)

PacRim is required to return, on behalf of the student, the balance of “unearned aid” to the appropriate federal programs. The return of funds must take place within 45 days of determining that a complete withdrawal has occurred. Work-study wages earned are not included in the return of federal financial aid calculation. The student must repay any funds required by the calculation that exceeds the school’s portion of the return. Any amount to be returned to any Federal loan programs will be repaid by the borrower in accordance with the terms of the loan’s promissory note. If the return of funds calculation results in a credit balance on the student’s account, a refund will be issued to the student within 14 days of the calculation.

Federal financial aid awarded to a student, but not disbursed at the time of withdrawal, will be reviewed to see if a post-withdrawal disbursement can be made. Eligible grant funds will be disbursed to the student’s account within 45 days. Loan funds will be offered to a student within 30 days. Students can accept or reject the student loan portion of the award. The student will have 14 days to respond with a decision to accept the student loan. Funds will be applied to the student account with any credit balance being refunded to the student within 14 days of the credit balance being created.

If any changes are made to the academic calendar dates, for any program, the Registrar will notify the Financial Aid Office of these changes immediately. If these changes impact any Return of Title IV Funds calculations that have already been processed, the Financial Aid Office will edit said completed calculations to reflect accurate dates. These edits may change the Title IV Funding amounts that the affected students are eligible to receive.

Each calendar year the Financial Aid Director will undergo annual R2T4 calculations training to ensure compliance.

Students are advised that should they ever receive federal student aid for any term of attendance at PacRim and subsequently fail to complete the term they must be sure to complete an exit interview with the Financial aid staff to be apprised of the impact on their financial aid.

Satisfactory Academic Progress (SAP)

To maintain financial aid eligibility, it is important for students to be making satisfactory academic progress toward their degree objective. Per federal regulations, the Office of Financial Aid is required to monitor all students’ academic progress. All programs of study and all enrollment statuses (full-time and part-time) are monitored. To maintain SAP, a student must pass all 3 requirements. Qualitative, Quantitative, and Maximum timeframe.

The U.S. Department of Education has minimum requirements, which the university adheres to in the following manner:

- (Qualitative) - Minimum GPA Requirement: To continue receiving federal financial aid, undergraduate students must maintain at least a 2.0 cumulative GPA while progressing towards their degree. Graduate students must maintain a minimum GPA of at least a 3.0 cumulative GPA while progressing towards their degree.
- (Quantitative) - Course Completion Requirement: Undergraduate students must make progress towards their degree by completing 67% of all credit hours attempted during the academic year. This requirement is 50% for graduate students.
- (Maximum Timeframe) - Maximum Timeframe: The timeframe for completion of an undergraduate degree cannot exceed 150% of the total credits needed to complete the program. This requirement is 200% for graduate students.

These requirements apply to a student's entire period of enrollment at PacRim and in some instances may include enrollment at other institutions before transferring to PacRim, even though the student may not have received financial aid for all terms in which they were enrolled.

It is important for financial aid recipients to understand that satisfactory academic progress requirements and enrollment standards for financial aid purposes may not be the same as those for academic purposes. It is possible to be in good academic standing for academic purposes while at the same time not making satisfactory progress for financial aid purposes. Therefore, it is important for students to contact Financial Aid and speak with the financial aid staff when considering schedule changes or changing the number of credits in which they are enrolled.

Satisfactory Academic Progress (SAP) for financial aid purposes is reviewed annually at the end of the Summer term. Students not meeting the standards outlined below will be placed on Financial Aid Suspension. Students will be notified in writing via their PacRim email address if they have not maintained satisfactory academic progress at the time of review.

Financial aid eligibility will be suspended for students who are not making satisfactory academic progress as outlined below and will not be able to receive financial aid until the standards are met. The suspension status may be appealed as explained in the Appeals section.

Incremental progress measures progress towards the student's degree within the maximum time frame and is calculated by dividing the cumulative number of credits the student has completed by the cumulative number of credits attempted at the end of any review period.

Some important incremental progress considerations include:

- For students with transfer credits, all accepted credits count as both attempted and completed credits for the purpose of evaluating incremental progress.
- Grades of A, B, C, D, and CR count as passing grades.
- Grades of F (failed), W (withdrawal), I (incomplete), IP (in progress), and NC (no credit) count as credits attempted but not completed credits. I (incomplete) and W (withdrawal) grades are not included in the calculation of the grade point average.
- At the time an I (incomplete) grade is converted to a passing grade, the credits will then be considered in the calculation as completed credits. An I (incomplete) grade that is converted to a grade of F (failed) will continue to count as credits attempted by not credits completed.
- If a class is repeated, successfully completed credits count only once but each enrollment will count in credits attempted.

Process for Appealing Suspension of Financial Aid

A student not meeting SAP requirements has the option to appeal their suspension of financial aid. It is the responsibility of the student to initiate any appeal. Academic reinstatement by the University Registrar or the Office of Undergraduate Admissions does not constitute reinstatement of federal aid eligibility. Neither paying for your own classes nor sitting out for an enrollment period is sufficient to re-establish eligibility for Title IV aid.

Appeals are reviewed based on a documentable extenuating circumstance impacting academic performance. Extenuating circumstances are considered to be past events that are no longer barriers to academic progress. The appeal application should support how the student is now in a position to be academically successful.

Examples of extenuating circumstances to be considered for appeal:

- Serious illness or injury to the student or immediate family member (parent, spouse, sibling, child) that required extended recovery time
- Death of an immediate family member
- Significant trauma in the student's life that impaired the student's emotional and/or physical health
- Withdrawal due to military service
- Second degree, double major, change of major (maximum timeframe only)
- Other unexpected circumstances beyond the control of the student

Appeals are reviewed by the Director of Financial Aid and all decisions are final. Students are strongly encouraged to appeal within 15 days of notification of suspension to allow adequate time for processing and review. Appeals submitted after the priority date for the term are not guaranteed to be approved for the next available term. Appeals submitted and approved after a term has begun will have the effective term determined on a case-by-case basis.

Appeals must contain the following:

- An explanation of the extenuating circumstances that prevented the student from meeting satisfactory academic progress requirements for financial aid **and**
- What has changed in the situation that will allow the student to regain satisfactory academic progress in the future.
- Supplemental documentation that supports the appeal.

If an appeal is approved, the student will be placed on Financial Aid Probation for the next enrollment period. Conditions may be established that the student must meet by the end of the Probation period. Students who fail to meet the minimum satisfactory academic progress standards or meet the established conditions at the end of the Probation period will be placed back on Financial Aid Suspension.

SAP appeals may be submitted to the Director of Financial Aid, faxed to (808) 670-3957 or emailed to elijennings@pacrim.edu.

Regaining Eligibility to Receive Financial Aid

If a student's financial aid eligibility is suspended due to failure to make satisfactory academic progress, the student may be able to regain eligibility by pursuing their education without the benefit of financial assistance from Pacrim. This may involve taking additional classes at Pacrim to raise their cumulative GPA to an acceptable level or taking additional credits in order to meet the incremental progress requirement.

Regaining eligibility is generally difficult to do so students are highly encouraged to meet with a Financial Aid Counselor to ensure that they understand what is required to regain eligibility. Once

students meet the minimum standards outlined above, they will again be eligible to receive financial aid.

Over Award & Withdrawal Policy

Students who receive any other form of financial assistance in addition to the Federal Financial Aid must notify the Director of Financial Aid immediately. An adjustment in the financial aid award may be necessary to reflect the increase in student resources. The following are examples that may cause an adjustment to the financial aid award:

- Additional aid is received (examples include scholarships, tuition waivers, third party payments, etc.).
- A change in the student's housing situation.
- Student enrollment is less than full-time when the award was based on full-time enrollment.
- Upon verification of the student's information, the expected family contribution is revised.

When it has been determined that financial aid funds must be returned, the refund is distributed in the following order: 1) PLUS Loan 2) Federal Direct Unsubsidized Loan; 3) Federal Direct Subsidized Loan; 4) Federal Supplemental Educational Opportunity Grant; 5) Federal Pell Grant; 6) other types of financial assistance.

Students who withdraw from the university during the semester may be required to repay a portion or all of the financial aid received or if the student drops an intensive course before the course commences. Students who are receiving financial aid, and who process a complete withdrawal on or before 60% of the semester has elapsed, may be required to repay financial aid funds according to the R2T4 calculations completed by financial aid for returning of Federal Student Aid funds.

Financial Aid Exclusions

- Non-degree classes: Financial aid is not available for classes that do not apply toward a degree if the class would cost the student additional monies. For example, a part-time student who is taking 8 credits toward a degree and signs up for another 3-credit class that will not apply to his or her degree will only receive financial aid for the 8 credits and not for the additional self-selected course credits. If a student is full-time already, an additional class does not add cost, so the rule doesn't apply.
- Repeating a class: Financial aid is not available for any class that must be re-taken for more than a second time.

Veterans Information

PacRim enrolls and certifies students eligible for VA educational benefits. The veteran must make an application directly to the Veterans Administration Office for a Certificate of Eligibility prior to registration at the university. This certificate should be presented at the time of acceptance to the university to avoid delay in payment of benefits.

Veteran Benefits Statement of Responsibility: Official transcripts from all previous post-secondary educational institutions attended are required and must be submitted for attempted transfer of credit. The registrar will evaluate all transcripts, and the student will be informed of the evaluation results. If credits are accepted, the length of the program will be shortened accordingly.

The student must contact the VA to verify the chapter that governs their entitlements. VA Student Hotline: 1-888-442-4551

The university will not impose any penalty, including the assessment of late fees, denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of their inability to meet his or her financial obligations to the institution due to the delayed disbursement of a payment to be provided by the Secretary under chapter 31 or 33 of this title.

“GI Bill”[®] is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <http://www.benefits.va.gov/gibill>."

Military family members may require a Transfer of Education Benefits (TEB) or Transfer of Entitlement (TOE) from the service member before an application can be submitted. Additional information regarding TEB & TOE can be found at:

http://www.benefits.va.gov/gibill/post911_transfer.asp.

For more information, please see the Director of Financial Aid.

Scholarships

PacRim also has the following institutional scholarships available to students:

- Chenin Blanc Mun Fuung Iglowitz Scholarship
- Dr. Elizabeth Misao Keith International Scholarship
- Pacific Rim Christian University Scholarship
- Po’okela High School Scholarship
- Kellie Ann Andrade Scholarship
- Charlie Soon Memorial Fund
- Chaplaincy Scholarship

Each Scholarship has its individual requirements and deadlines for application. Please see the Director of Financial Aid for details on each of these scholarship programs.

STUDENT LIFE

A full description of university life and expectations can be found in the Student Life Handbook available on the university’s website. The university places a fundamental emphasis on fostering a diverse student body and realizing that God is vitally concerned with the individuals who make up the community. Thus, the university functions to promote spiritual, character, social, and academic growth in the individual to motivate and equip each student to better accomplish the purposes of God for his or her life.

Student Life is strategically focused on supporting the mission of the university by engaging student’s classroom, ministry, and life experience and transforming them into a discipleship experience. Students will be engaged through a comprehensive experience that will provide them with the good soil they need to be fruitful and multiply.

This is carried out through the PacRim Community Worship Experience (CWE) with the following program components.

- Weekly Chapel Service
- Voyager Team Meetings

- Seminars speaker consisting of staff, faculty, & both local & international ministry & marketplace leaders
- Providing ministry service opportunities for involvement and growth

The PacRim CWE is how our community gathers in unity and intentionally participates in weekly gatherings of worship and discipleship. During this time, our community will be challenged to grow wider and deeper in biblical knowledge, relationships, and ministry skills as disciples who reproduce disciples. With the help of staff, faculty, guest speakers, and one another, the CWE is a time where students will grow together in their theology, ministry skills, and character. Students will meet weekly on Thursdays from 9am-12pm in teams and will participate in a time of intentional discipleship, fellowship, and worship where they will be engaged in biblical, diverse, and creative fellowship and worship elements. Students will be given the opportunity to demonstrate the development of their theology, ministry skills, and character.

All students who are undergraduate students enrolled in 6 credits or more are required to attend the CWE each semester they are enrolled. Graduate students and students enrolled in less than 6 credits are strongly encouraged to attend. See the Director of Student Life if requesting a waiver.

The CWE is not a replacement for participation in a local church community. We encourage all members of our community to connect with and be rooted in a local church.

Weekly Chapel Service

We have a weekly chapel service where we gather corporately in unity as a Kingdom community, including students, faculty, staff, and guests. These corporate times of worship and fellowship serve as times intentionally set aside to connect with God and others in the PacRim community on a regular basis and will direct the head, heart, and hands of our community toward God. Speakers will provide students with practical perspectives and experiences of the theology and ministry skills that they are learning and growing in and afford them the opportunity to discuss and analyze them collegially during lunch.

Voyager Team Meetings

Students will be assigned to a Voyager Team. Voyager teams are groups where students will cultivate their own spiritual lives as well as build relationships that will provide direction, accountability, edification, and encouragement as students co-labor together with fellow students and their team mentors. This time of small group fellowship and prayer are important spiritual disciplines for discipleship. Students will develop their theology and character through sharing their personal relationship with Christ with one another. Students will have an intimate and protected space where they can be sharpened and accountable in their character growth and to witness to what God is revealing to them through their academic coursework and life experiences. Students will also participate in praying for one another to encourage and seek God's wisdom for life together. Voyager teams will meet weekly prior to the start of chapel service.

Seminars

Students will have opportunities to engage with guest speakers from unique and specific Christian ministries. Speakers will provide students with practical perspectives and experiences of the theology and ministry skills that they are learning and growing in and afford them the opportunity to discuss and analyze them collegially. Seminars will take place intermittently throughout the semester. Seminar speakers will consist of staff, faculty, alumni, and both local and international ministry and marketplace leaders.

Ministry Service Opportunities

Serving in ministry is vital for education and training as disciples. Students are welcome to be

involved and gain experience in the discipleship process and be challenged to grow progressively in ministry skills through serving the PacRim community. Interested students will collaborate under the guidance of the Student Life team to program and administrate all the elements of the chapel experience, including but not limited to: worship, technology, sound, media, preaching, and university communications. Students at PacRim who are interested in these ministry service opportunities can inquire via email to studentlife@pacrim.edu.

CAMPUS STANDARDS

Philosophy and Standards of Conduct

PacRim is recognized as an institution that upholds distinctive biblical standards for living. Christian love, respect and an attitude of cooperation that will enable individual students to abide by school policies for the edification of the entire student body. PacRim expects students to conduct themselves in accordance to school policies both on and off campus. While the institution has a primary responsibility to care for the behavior of students when they are on-campus and participating in university activities, there may be instances where the off-campus behavior of students is of concern to the campus community. Pac Rim strictly prohibits all acts of sexual assault, domestic violence, dating violence, and stalking. In addition, all students are expected to comply with local, state, and federal laws. Any students found to be conducting criminal activity on school premises or at school activities will be handed over to the local authorities and if found guilty in a court of law, will be expelled from the university.

Dress Standards

Student dress on campus and at PacRim events should be appropriate to the educational environment and professional ministry. Specific dress standards are listed in the Student Handbook. Students who violate dress standards after repeated warnings will be subject to progressive, redemptive discipline.

Disciplinary Process

The university's designee will review all allegations to determine the appropriate course of action. The designee will meet with the student accused of the violation and discuss the circumstances regarding the violation. If necessary, the university will conduct further investigation. Students in serious violation of the university's standards of conduct will face disciplinary action including, but not limited to: disciplinary warning, disciplinary suspension, or expulsion. Any further violations will be handled with progressive disciplinary action.

A student who has been placed on disciplinary suspension or expulsion may appeal to be reinstated. If the appeal is granted, a student will return under probationary status. To make an appeal, a student must submit a written statement to the Vice President for Student Services, including: 1) Reasons for the breach of conduct, 2) Methods to maintain acceptable conduct, and 3) Provisions for regular accountability.

A detailed list and explanation of the university's standards of conduct and disciplinary process is found in the Student Handbook.

Ideas and Concerns

PacRim encourages students to have an active voice and participating role in the improvement of the university. Contact the Student Life team with any ideas and concerns.

Appeals Process / Complaints

It is the desire of the university to provide a safe and nurturing community. Therefore, any report of "less than fair" treatment of any of our students, faculty, or staff will be investigated with a heart of restoration

for all parties involved.

When students feel they have been wronged or misunderstood by a faculty or staff member, the first step to resolving the conflict is to follow the Matthew 18 principle. The faculty or staff member is to have a face-to-face meeting with the student. Most conflicts can be resolved at this level.

If the conflict is not resolved by such a meeting, students should bring the problem and known facts to the Dean of Academics & Student Life. If students feel that the Dean of Academics & Student Life has treated them unfairly, they have a right to appeal to the Vice President for Academics and Student Life for accountability and wise counsel. All student appeals and complaints are documented and kept in the student's file.

PacRim is authorized by the State of Hawaii to operate as a post-secondary institution. After exhausting all administrative remedies, a student may file a complaint with the Hawaii Post-Secondary Education Authorization Program (HPEAP). The process for filing a complaint with HPEAP is found on the web at <http://cca.hawaii.gov/hpeap/student-complaint-process/> and the form for filing a complaint at <http://cca.hawaii.gov/hpeap/forms/student-forms/>. The student filing the complaint should submit the completed form to:

Hawaii Post-Secondary Education
Authorization Program PO Box 541
Honolulu, HI 96809

PacRim is accredited by the Association for Biblical Higher Education (ABHE). Students who desire to file a complaint against the university relating to its compliance with the ABHE standards may use the following address:

ABHE
5575 South Semoran Blvd. Suite 26
Orlando, FL 32822-1781

UNDERGRADUATE PROGRAMS OF STUDY

The university currently offers the following on the undergraduate level degrees:

Associate of Arts degree programs

- Associate of Arts in Biblical Studies (63 semester hours)
- Associate of Arts in Christian Ministry (63 semester hours)
- Associate of Arts in Christian Ministry Leadership - ONLINE (60 semester hours)
- Associate of Arts in Bible and Worship Arts*(63 semester hours) *teach out program only

Bachelor's degree programs

- Bachelor of Arts in Bible and Christian Counseling (non-licensure) (123 semester hours)
- Bachelor of Arts in Bible and Christian Ministry – ONLINE (123 semester hours)
- Bachelor of Arts in Bible and Creative Arts with Concentrations in (123 semester hours)
 - Dance
 - Filmic Arts

- Media Arts
- Music
- Bachelor of Arts in Bible and Pastoral Ministry (123 semester hours)
- Bachelor of Arts in Theological Studies (123 semester hours)
- Bachelor of Theology (60 semester hours)
- Bachelor of Theology – ONLINE (60 semester hours)

CURRICULUM

Curricula for all degree programs are divided into five areas of study and three areas of practice. The five areas of study include: General Education, Bible and Theology, Leadership, General Ministry, and Professional Field. The three areas of practice include: Character Formation, Ministry Service, and Student Life.

General Education

General education subjects are included to provide the student with basic knowledge of certain liberal arts disciplines that affect the successful accomplishment of life and ministry. A strong emphasis is placed on oral and written communication skills. The university has chosen to give a global focus to several of the components of the general education curriculum in accordance with its mission to equip leaders for ministry and the marketplace throughout the world. Also included in this general education core are components that focus on developing a strong Christian worldview, critical thinking, and basic life skills.

The general education curriculum will equip students to be self-motivated learners who pursue life-long learning. Upon successful completion of the general education curriculum, students will be able to use research and active reading skills to find, organize, and present information on a variety of topics; confidently and clearly communicate in a variety of written and verbal formats; articulate a Christian approach to the major academic disciplines covered such as history, humanities, psychology and science; exercise critical thinking in interaction with the major academic disciplines covered; demonstrate a basic familiarity with the core concepts and content of the major academic disciplines covered; and exhibit a mature Christian character and functional skills for everyday life.

Bible and Theology

Bible and theology are the heart of the university's curricula and are required in every program. Even those classes not designated as Bible courses are solidly based upon the Word of God and frequently incorporate research in the Scriptures for their successful completion. Every student graduating with a B.A. degree from PacRim will complete a first major in Bible. The university is committed to the development of ministers who "accurately handle the word of truth" (2 Timothy 2:15). This is reflected in the requirement for all programs to include doctrinal and biblical studies. To be effective in ministry, biblical and theological knowledge must quickly translate to a deeper and growing relational knowledge of God that moves students to a lifestyle of worship and devotion, refines their character, and propels them forward into the world with the good news of Jesus Christ under the power and leadership of the Holy Spirit. Faculty go beyond just the basics of content and meaning, encouraging students to explore the implications of theology on life and ministry.

The Bible and theology curriculum equip students to value careful study techniques and reflection for life and ministry. Upon successful completion of the Bible and theology curriculum, students will be able to have a functional grasp of the major events, people, places and concepts of the Old and New Testaments; accurately and relevantly interpret passages found in all the genres of Scripture; make informed use of high-quality references in the pursuit of understanding Scripture; understand the major doctrines of Christianity; effectively communicate the results of biblical and theological research in written and verbal communication; and integrate biblical and theological thought in life and ministry.

Leadership

One of the distinctive features of the curriculum is its strong emphasis on leadership training and development. This is consistent with our mission to identify and train emerging leaders who are fully committed to Christ and who will reach their generation with the Gospel.

The Leadership curriculum is designed to equip students to lead more effectively in a variety of settings and ministries in a role as a church planter, pastor, or marketplace minister. Upon successful completion of the leadership curriculum, students will understand and develop: a biblical model of servant leadership; the character and bearing of a godly leader: personal holiness, integrity, and kingdom-mindedness; leadership skills, such as building teams, casting vision, motivating, and equipping, and strategic planning; and ability to communicate clearly as a leader.

Required Ministry Service

PacRim believes practical preparation for leadership in ministry and the marketplace is of great importance. This is developed through the inclusion of several practical ministry core classes. Through the Ministry Service Program (MSP), all students must participate in volunteer or paid ministry service within a local church, nonprofit, or other agency throughout their studies with growing levels of leadership and responsibility.

Education at PacRim is designed, in part, to equip leaders for Christian living and service. Since this is an academic institution, the development of the mind to think biblically is a priority. The university is equally concerned with spiritual growth and the development of Christian character as well as living, loving, and serving in Christ-like fashion no matter what one's role in life may be.

The university's mission provides the added dimension of practical application to the academic programs. Ministry Service activities are designed to help the student develop a sense of responsibility and to promote Christian faith and worldview through Christian service. Students will learn skills and embrace values which will enable them to glorify God. For this reason, all students must be involved in practical service.

Discipleship and Character Formation

Character Formation is essential to the healthy development of every Christian leader. The CWE is the discipleship program that God is using to shape a generation of new leaders at the university. The intent of the program is to develop students' faith, diplomacy, relationships, and the skills that will bring fruitfulness and success outside the classroom and after they graduate. The CWE exists to develop students' character, mind, and soul through discipleship and mentoring, expanding their communication and people skills, and bringing out the fullness of their God-given potential.

ASSOCIATE OF ARTS DEGREES

ASSOCIATE OF ARTS IN BIBLICAL STUDIES

The Associate of Arts in Biblical Studies provides a strong foundation in Bible and theology for marketplace ministers and for students desiring to go on to complete any of the five Bachelor of Arts degree programs offered at PacRim. The goal of the Biblical Studies curriculum is to equip the student to value the careful study of the Bible and theology for life and ministry.

The AA in Biblical Studies program is available in accelerated format and can be completed in 18 months.

- Upon successful completion of the Associate of Arts in Biblical Studies, students will demonstrate the ability to integrate biblical and theological thought into their life and ministry or marketplace context.

General Education (21 semester hours)

- GE 0301 College Writing Skills
- GE 1301 English Composition
- GE 1302 Writing and Research Methods
- GE 1303 Life Skills
- GE 2311 Critical Thinking Skills *or* GE 2303 Speech Communication
(Choose Two)
- GE 2304 History of World Civilizations I
- GE 2305 History of World Civilizations II
- GE 2307 Introduction to Humanities *or* GE 2309 Hawaiian Language and Culture

Bible and Theology (27 semester hours)

- BI 1303 Pentateuch
- BI 1304 Gospels and Acts
- BI 2303 Historical Books
- BI 2305 Epistles and Revelation
- BI 2306 Introduction to Biblical Interpretation
- BI 3305 Wisdom and Apocalyptic Literature
- TH 3303 Christian Doctrine I
- TH 3304 Christian Doctrine II
- Bible or Theology Elective (3 semester hours)

Leadership (3 semester hours)

- LD 2303 Principles of Leading *or* LD 3301 Shepherding God's People

General Ministry (9 semester hours)

- GM 1300 Spiritual Transformation
- GM 1301 Personal Evangelism and Discipleship
- GM 1303 Character Formation

Electives (3 semester hours)**ASSOCIATE OF ARTS IN CHRISTIAN MINISTRY**

The Associate of Arts in Christian Ministry provides a well-rounded basic ministry foundation for students desiring to launch into ministry after two years of training. The goal of the Christian Ministry curriculum is to help the student to love God and people and to develop the heart and mindset of a vocational minister. The AA in Christian Ministry is available in accelerated format and can be completed in 18 months. Upon successful completion of the Associate of Arts in Christian Ministry, students will demonstrate:

- A heart for and commitment to Christian service.
- Essential and effective ministry skills based on the application of biblical principles.

General Education (21 semester hours)

- GE 0301 College Writing Skills
- GE 1301 English Composition
- GE 1302 Writing and Research Methods
- GE 1303 Life Skills

GE 2303	Speech Communication or GE 2311 Critical Thinking Skills
<i>(Choose Two)</i>	
GE 2304	History of World Civilizations I
GE 2305	History of World Civilizations II
GE 2307	Introduction to Humanities <i>or</i> GE 2309 Hawaiian Language and Culture

Bible and Theology (18 semester hours)

BI 1303	Pentateuch
BI 1304	Gospels and Acts
BI 2303	Historical Books
BI 2305	Epistles and Revelation
BI 2306	Introduction to Biblical Interpretation
BI 3305	Wisdom and Apocalyptic Literature

Leadership (3 semester hours)

LD 2303	Principles of Leading or LD 3301 Shepherding God's People
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General Ministry (18 semester hours)

GM 1300	Spiritual Transformation
GM 1301	Personal Evangelism and Discipleship
GM 1303	Character Formation
GM 2340	Bible and Pop Culture
IC 2301	Biblical Basis for Missions
WO 1301	Heart and Art of Worship

Electives (3 semester hours)

ASSOCIATE OF ARTS IN CHRISTIAN MINISTRY LEADERSHIP (ONLINE)

The Associate of Arts in Christian Ministry provides a well-rounded basic ministry foundation for students desiring to launch into ministry after two years of academic training. The goal of the Christian Ministry curriculum is to help the student to love God and people and to develop the heart and mindset of a vocational minister. This program is designed to give flexibility of schedule to the student by being fully online.

The AA in Christian Ministry Is available in accelerated format and can be completed in 18 months. Upon successful completion of the Associate of Arts in Christian Ministry, students will demonstrate:

- A heart for and commitment to Christian service.

General Education (21 semester hours)

GE 1303	Life Skills
GE 2306	Introduction to Psychology
GE 2303	Speech Communication <i>or</i> GE 2311 Critical Thinking Skills

(Choose Two)

GE 2304	History of World Civilizations I
GE 2305	History of World Civilizations II
GE 2307	Introduction to Humanities or GE 2309 Hawaiian Language and Culture

English courses

- *GE 0301 College Writing Skills
 - *GE 1301 English Composition
 - GE 1302 Writing and Research Methods
- *Note: Course selection is determined by English Placement exam*

Bible & Theology (15 semester hours)

- BI 1303 Pentateuch
- BI 1304 Gospels and Acts
- BI 2303 Historical Books
- BI 2305 Epistles and Revelation
- BI 2306 Introduction to Biblical Interpretation

Leadership (9 semester hours)

- LD 2303 Principles of Leading
- LD 2313 The Self-Aware Leader
- LD 2314A Management Methods in Ministry

General Ministry (15 semester hours)

- GM 1300 Spiritual Transformation
- GM 1301 Personal Evangelism & Discipleship
- GM 1303 Character Formation
- (Choose 1)*
- IC 2301 Biblical Basis for Missions *or* WO 1301 Heart & Art of Worship
- (Choose 1)*
- GM 2340 Bible & Pop Culture *or* GM 2315 CS Lewis & JRR Tolkien

Electives (3 semester hours)

BACHELOR'S DEGREES

BACHELOR OF ARTS IN BIBLE AND CHRISTIAN COUNSELING (non-licensure)

The Christian Counseling curriculum is designed to equip students who are intending to pursue a master's degree in counseling to become a licensed counselor or for those who desire to be better prepared for non-professional lay counseling in or outside the church. The goal of the Christian Counseling curriculum is to help students love God and people and develop the heart and mindset of a caring and compassionate counselor.

Upon successful completion of the Bachelor of Arts in Bible and Christian Counseling (non-licensure), students will demonstrate:

- The nurturing aspects of counseling, such as mentoring, guidance, and crisis ministry.
- An ability to share God's Word through the work of the Spirit in a way that is meaningful and beneficial to counselees.

General Education (36 semester hours)

GE 0301 College Writing Skills
 GE 1301 English Composition
 GE 1302 Writing and Research Methods
 GE 1303 Life Skills
 GE 2303 Speech Communication
 GE 2304 History of World Civilizations I
 GE 2305 History of World Civilizations II
 GE 2306 Introduction to Psychology
 GE 2311 Critical Thinking Skills
 GE 3310 Introduction to Science and Faith
 GE 4307 Senior Seminar

(Choose 1)

GE 2307 Introduction to Humanities
 GE 2309 Hawaiian Language and Culture
 GM 2315 CS Lewis & JRR Tolkien

Bible and Theology (30 semester hours)

BI 1303 Pentateuch
 BI 1304 Gospels and Acts
 BI 2303 Historical Books
 BI 2305 Epistles and Revelation
 BI 2306 Introduction to Biblical Interpretation
 BI 3305 Wisdom and Apocalyptic Literature
 TH 2303 Christian Doctrine I
 TH 2304 Christian Doctrine II
 TH 3305 Introduction to Church History
 Bible or Theology Elective (3 semester hours, upper division)

Leadership (9 semester hours)

LD 2303 Principles of Leading
 LD 3301 Shepherding God's People
 LD 4309 The Servant Leader

General Ministry (18 semester hours)

GM 1300 Spiritual Transformation
 GM 1303 Character Formation
 GM 1301 Personal Evangelism and Discipleship
 GM 2340 Bible and Pop Culture
 WO 1301 Heart and Art of Worship
 IC 2301 Biblical Basis for Missions *or* IC 2151 Preparation for Short-Term Missions **AND**
 IC 2252 Field Experience in Short-Term Missions

Christian Counseling (non-licensure) (27 semester hours)

CO 3309 Multicultural Ministry
 CO 3310 Effective Biblical Counseling
 PM 4302 Basic Pastoral Care and Counseling
 PM 4305 Youth & Young Adults Ministry *or* PM 4307 Ministry to Children and Pre-Teens
 CO 4309 Issues in Counseling
 CO 4310 Marriage and Family Counseling

- CO 4311 Counseling Skills Practicum
- CO 4313 Advanced Counseling Skills and Techniques
- CO 4342 Contemporary Issues of Culture and Sexuality

Electives (3 semester hours)

BACHELOR OF ARTS IN BIBLE AND CHRISTIAN MINISTRY

The Christian Ministry curriculum is designed to equip students who are preparing for any type of ministry and as a way of living. The goal of the Christian Ministry curriculum is to encourage students to love God and people and to develop the heart and mindset of a minister.

Upon successful completion of the Bachelor of Arts in Bible and Christian Ministry, students will demonstrate:

- A heart for and commitment to Christian service.
- Essential and effective ministry skills based on the application of biblical principles.
- The ability to equip others to do ministry as a team.

This B.A. in Christian Ministry program is available in accelerated format and can be completed in three years.

General Education (36 semester hours)

- GE 0301 College Writing Skills
- GE 1303 Life Skills
- GE 1301 English Composition
- GE 1302 Writing and Research Methods
- GE 2303 Speech Communication
- GE 2304 History of World Civilizations I
- GE 2305 History of World Civilizations II
- GE 2306 Introduction to Psychology
- GE 2311 Critical Thinking Skills
- GE 3310 Introduction to Science and Faith
- GE 4307 Senior Seminar

(Choose 1)

- GE 2307 Introduction to Humanities
- GE 2309 Hawaiian Language and Culture
- GM 2315 CS Lewis & JRR Tolkien

Bible and Theology (30 semester hours)

- BI 1303 Pentateuch
- BI 1304 Gospels and Acts
- BI 2303 Historical Books
- BI 2305 Epistles and Revelation
- BI 2306 Introduction to Biblical Interpretation
- BI 3305 Wisdom and Apocalyptic Literature
- TH 3303 Christian Doctrine I
- TH 3304 Christian Doctrine II

TH 3305 Introduction to Church History
Bible or Theology Elective (3 semester hours, upper division)

Leadership (9 semester hours)

LD 2303 Principles of Leading
LD 3301 Shepherding God's People
LD 4309 The Servant Leader

General Ministry (18 semester hours)

GM 1300 Spiritual Transformation
GM 1303 Character Formation
GM 1301 Personal Evangelism and Discipleship
GM 2340 Bible and Pop Culture
WO 1301 Heart and Art of Worship

IC 2301 Biblical Basis for Missions *or* IC 2151 Preparation for Short-Term Missions **AND**
IC 2252 Field Experience in Short-Term Missions

Christian Ministry (24 semester hours)

Required Courses (9 semester hours)

GM 1315 Foundations for Ministry
GM 4350 Christian Ministry Practicum
PM 4352 Mentored Ministry Lab

Christian Ministry Electives (15 semester hours, 9 upper)

Minimum of one course chosen from each discipline:

- Christian Counseling
- Creative Arts
- General Ministry
- Pastoral Ministry
- Additional Options: BL, IC, LD

Electives (6 semester hours, 3 upper division)

BACHELOR OF ARTS IN BIBLE AND CHRISTIAN MINISTRY (ONLINE)

The Christian Ministry curriculum is designed to equip students who are preparing for any type of ministry and as a way of living. The goal of the Christian Ministry curriculum is to encourage students to love God and people and to develop the heart and mindset of a minister.

Upon successful completion of the Bachelor of Arts in Bible and Christian Ministry, students will demonstrate:

- A heart for and commitment to Christian service.
- Essential and effective ministry skills based on the application of biblical principles.
- The ability to equip others to do ministry as a team.

This B.A. in Christian Ministry program is available in accelerated format and can be completed in three years.

General Education (36 semester hours)

- GE 0301 College Writing Skills
- GE 1303 Life Skills
- GE 1301 English Composition
- GE 1302 Writing and Research Methods
- GE 2303 Speech Communication
- GE 2304 History of World Civilizations I
- GE 2305 History of World Civilizations II
- GE 2306 Introduction to Psychology
- GE 2311 Critical Thinking Skills
- GE 3310 Introduction to Science and Faith
- GE 4307 Senior Seminar
- (Choose 1)
- GE 2307 Introduction to Humanities
- GE 2309 Hawaiian Language and Culture
- GM 2315 CS Lewis & JRR Tolkein

Bible and Theology (30 semester hours)

- BI 1303 Pentateuch
- BI 1304 Gospels and Acts
- BI 2303 Historical Books
- BI 2305 Epistles and Revelation
- BI 2306 Introduction to Biblical Interpretation
- BI 3305 Wisdom and Apocalyptic Literature
- TH 3303 Christian Doctrine I
- TH 3304 Christian Doctrine II
- TH 3305 Introduction to Church History
- Bible or Theology Elective (3 semester hours, upper division)

Leadership (9 semester hours)

- LD 2303 Principles of Leading
- LD 3301 Shepherding God's People
- LD 4309 The Servant Leader

General Ministry (18 semester hours)

- GM 1300 Spiritual Transformation
- GM 1303 Character Formation
- GM 1301 Personal Evangelism and Discipleship
- GM 2340 Bible and Pop Culture
- WO 1301 Heart and Art of Worship
- IC 2301 Biblical Basis for Missions *or* IC Preparation for Short-Term Missions **AND**
IC 2252 Field Experience in Short-Term Missions

Christian Ministry (24 semester hours)

Required Courses (9 semester hours)

GM 1315	Foundations for Ministry
GM 4350	Christian Ministry Practicum
PM 4352	Mentored Ministry Lab

Christian Ministry Electives (15 semester hours, 9 upper division)

Minimum of one course chosen from each discipline:

- Christian Counseling
 - Creative Arts
 - General Ministry
 - Pastoral Ministry
- Additional Options: BL, IC, LD

Electives (6 semester hours, 3 upper division)

BACHELOR OF ARTS IN BIBLE AND CREATIVE ARTS

The Bachelor of Arts in Bible and Creative Arts provides a strong and well-rounded foundation for students desiring to become a creative director, worship pastor, or leader in arts ministries in dance, drama, video, or other areas. The degree allows the student to select an area of emphasis in music, dance, media, or video production. The goal of the Creative Arts curriculum is to fuel a student's life as a worshiper, so that he or she will honor Christ as the source and focus of creative endeavors.

Upon successful completion of the Bachelor of Arts in Bible and Creative Arts, students will demonstrate:

- The articulation of a personal theology and philosophy of Christian worship.
- The ability to serve in a leadership role in one of the following areas: drama, dance, multimedia, or music.

General Education (36 semester hours)

GE 0301	College Writing Skills
GE 1301	English Composition
GE 1302	Writing and Research Methods
GE 1303	Life Skills
GE 1314	Critical Thinking, Logic, & Argumentation
GE 2303	Speech Communication
GE 2304	History of World Civilizations I
GE 2305	History of World Civilizations II
GE 2306	Introduction to Psychology
GE 3310	Introduction to Science and Faith
GE 4307	Senior Seminar

(Choose 1)

GE 2307	Introduction to Humanities
GE 2309	Hawaiian Language and Culture
GM 2315	CS Lewis & JRR Tolkien

Bible and Theology (30 semester hours)

BI 1303	Pentateuch
BI 1304	Gospels and Acts
BI 2303	Historical Books
BI 2305	Epistles and Revelation

BI 2306 Introduction to Biblical Interpretation
BI 3305 Wisdom and Apocalyptic Literature
TH 3303 Christian Doctrine I
TH 3304 Christian Doctrine II
TH 3305 Introduction to Church History
Bible or Theology Elective (3 semester hours, upper division)

Leadership (12 semester hours)

LD 2305 Worship Leadership
LD 3301 Shepherding God's People
LD 4309 The Servant Leader
Leadership Elective (3 semester hours)

General Ministry (18 semester hours)

GM 1300 Spiritual Transformation
GM 1301 Personal Evangelism and Discipleship
GM 1303 Character Formation
GM 2340 Bible and Pop Culture
WO 1301 Heart and Art of Worship
IC 2301 Biblical Basis for Missions *or* IC 215 Preparation for Short-Term Missions **AND**
IC 2252 Field Experience in Short-Term Missions

Creative Arts Concentration (24 semester hours)

The Creative Arts core is designed to provide students with the basic elements that every professional creative arts would need to know.

Required (3 semester hours)

DR 1350 Beginning Acting/Music Theatre Lab

Concentrations (21 semester hours, 12 upper division)

Students who are completing the B.A. in Bible and Creative Arts may select a concentration in one of two areas: Film/Video or Music or may mix and match courses across concentrations as desired.

Music

The music concentration is an opportunity for students to begin a formal journey of crafting music. The courses in this concentration are meant to not only give students a basic understanding of theory and mechanics, but also to apply what they are learning in contexts into which God is leading them.

MU 1131 Applied Music and MU 2231 Advanced Applied Music *or* MU 1340/1 Vocal Ensemble
MU 2300 Fundamentals of Music
MU 2321 Songwriting
MU 3301 Music Theory I
MU 3302 Music Theory II
CA 4300 Creative Arts Practicum
Creative Arts Elective (3 semester hours, upper division)

Filmic Arts

Students in the film/video concentration will receive systematic training and exposure at every stage of developing a film.

VP 2310 Introduction to Video Editing

VP 3310 Film and Narrative Design
VP 3315 Visual Storytelling: Production in Film/Video
VP 3341 Post-Production Workshop
CA 4300 Creative Arts Practicum
Creative Arts Electives (3 semester hours)
Elective (3 semester hours)

BACHELOR OF ARTS IN BIBLE AND PASTORAL MINISTRY

The pastoral ministry curriculum is designed to train students who are preparing for pastoral ministry or for those who want to pursue a graduate degree. The goal of the Pastoral Ministry curriculum is to help students to love God and people and to develop the heart and mindset of a pastor and shepherd.

Upon successful completion of the Bachelor of Arts in Bible and Pastoral Ministry, students will demonstrate:

- The nurturing aspects of leadership, such as mentoring, counseling, visitation, and crisis ministry.
- An ability to communicate God's Word in a way that is accurate, clear, and relevant.
- The ability to equip others to do church as a team.

General Education (36 semester hours)

GE 0301 College Writing Skills
GE 1301 English Composition
GE 1302 Writing and Research Methods
GE 1303 Life Skills
GE 2303 Speech Communication
GE 2304 History of World Civilizations I
GE 2305 History of World Civilizations II
GE 2306 Introduction to Psychology
GE 2311 Critical Thinking Skills
GE 3310 Introduction to Science and Faith
GE 4307 Senior Seminar

(Choose 1)

GE 2307 Introduction to Humanities
GE 2309 Hawaiian Language and Culture
GM 2315 CS Lewis & JRR Tolkien

Bible and Theology (30 semester hours)

BI 1303 Pentateuch
BI 1304 Gospels and Acts
BI 2303 Historical Books
BI 2305 Epistles and Revelation
BI 2306 Introduction to Biblical Interpretation
BI 3305 Wisdom and Apocalyptic Literature
TH 3303 Christian Doctrine I
TH 3304 Christian Doctrine II
TH 3305 Introduction to Church History

Bible or Theology elective (3 semester hours, upper division)

Leadership (12 semester hours)

- LD 2303 Principles of Leading
- LD 3301 Shepherding God's People
- LD 4309 The Servant Leader
- Leadership Elective (3 semester hours)

General Ministry (18 semester hours)

- GM 1300 Spiritual Transformation
- GM 1303 Character Formation
- GM 1301 Personal Evangelism and Discipleship
- GM 2340 Bible and Pop Culture
- WO 1301 Heart and Art of Worship
- IC 2301 Biblical Basis for Missions *or* IC 2151 Preparation for Short-Term Missions **AND**
IC 2252 Field Experience in Short-Term Missions

Pastoral Ministry (24 semester hours)

Pastoral Leadership Track: to equip the student with the practical skills necessary to serve in a pastoral role.

The B.A. in Pastoral Ministry, Pastoral Leadership Track, is available in accelerated format and can be completed in three years.

- PM 3305 Principles of Church Ministry
- PM 4301 Creative Biblical Communication
- PM 4302 Pastoral Care and Counseling
- LD 4313 Church Administration
- PM 4352 Mentored Ministry Lab
- PM 4330 Pastoral Ministry Practicum
- PM 4331 Pastoral Leadership Practicum
- Pastoral Ministry Elective (3 hours)

Biblical Language Track: to equip the student to use Greek and/or Hebrew effectively and appropriately while interpreting Scripture.

- GK 3301 Greek I
- GK 3302 Greek II
- GK 4303 Greek III *or* HB 4303 Hebrew I
- GK 4304 Greek IV HB 4304 Hebrew II
- PM 4301 Creative Biblical Communication
- PM 4302 Pastoral Care and Counseling
- PM 4352 Mentored Ministry Lab

Pastoral Ministry Elective (3 semester hours)

Electives (3 semester hours, upper division)

BACHELOR OF ARTS IN THEOLOGICAL STUDIES

This degree program is for those who would like to focus primarily on biblical studies and the development of a biblical foundation. The combination of Bible, theology, general ministry and leadership courses gives students the ability to integrate biblical and theological thought into their life and work. Additionally, this program is designed for those who are interested in pursuing a graduate degree.

Upon successful completion of the Bachelor of Arts in Theological Studies degree, students will demonstrate the ability to integrate biblical and theological thought into their life and ministry or marketplace context.

General Education (36 semester hours)

- GE 0301 College Writing Skills
- GE 1303 Life Skills
- GE 1301 English Composition
- GE 1302 Writing and Research Methods
- GE 2303 Speech Communication
- GE 2304 History of World Civilizations I
- GE 2305 History of World Civilizations II
- GE 2306 Introduction to Psychology
- GE 2311 Critical Thinking Skills
- GE 3310 Introduction to Science and Faith
- GE 4307 Senior Seminar

(Choose 1)

- GE 2307 Introduction to Humanities
- GE 2309 Hawaiian Language and Culture
- GM 2315 CS Lewis & JRR Tolkien

Bible and Theology (30 semester hours)

- BI 1303 Pentateuch
- BI 1304 Gospels and Acts
- BI 2303 Historical Books
- BI 2305 Epistles and Revelation
- BI 2306 Introduction to Biblical Interpretation
- BI 3305 Wisdom and Apocalyptic Literature
- TH 3303 Christian Doctrine I
- TH 3304 Christian Doctrine II
- TH 3305 Introduction to Church History
- Bible or Theology elective (12 semester hours, 9 upper division)
- Old Testament Elective (3 semester hours)

Bible Books or Languages

(Choose 2)

- BI 3308 Life and Letters of Paul
- BI 4330 Romans and Galatians
- GK 3301 Elementary Biblical Greek I
- GK 3302 Elementary Biblical Greek II
- HB 4303 Elementary Biblical Hebrew I
- HB 4304 Elementary Biblical Hebrew II

Leadership (12 semester hours)

- LD 2303 Principles of Leading
- LD 3301 Shepherding God's People
- LD 4309 The Servant Leader
- Leadership Elective (3 semester hours)

General Ministry (18 semester hours)

- GM 1300 Spiritual Transformation
- GM 1303 Character Formation
- GM 1301 Personal Evangelism and Discipleship
- GM 2340 Bible and Pop Culture
- WO 1301 Heart and Art of Worship
- IC 2301 Biblical Basis for Missions *or* IC 2151 Preparation for Short-Term Missions **AND**
IC 2252 Field Experience in Short-Term Missions
- General Ministry Elective (3 semester hours)

BACHELOR OF THEOLOGY (transfer degree) (in person or online)

Prospective students who have met the requirements for an Associate's or Bachelor's degree, or who have achieved the equivalent of a sixty-credit Associate's degree, as determined by PacRim's department, are eligible to apply for enrollment in the two-year Bachelor of Theology program. In order to avoid the need for makeup courses, students seeking transfer credits must have successfully completed at least one course in each of the following areas: communications, humanities, physical sciences (including math or science), and social sciences. The goal of the Bible and theology curriculum equips the student to value the careful study of the Bible and theology for life and ministry.

- Upon successful completion of the Bachelor of Theology degree, students will demonstrate the ability to integrate biblical and theological thought into their life and ministry or marketplace context.

Bible and Theology (33 semester hours)

- BI 1303 Pentateuch
- BI 1304 Gospels and Acts
- BI 2303 Historical Books
- BI 2305 Epistles and Revelation
- BI 2306 Introduction to Biblical Interpretation
- BI 3305 Wisdom and Apocalyptic Literature
- TH 2303 Christian Doctrine I
- TH 2304 Christian Doctrine II
- TH 3305 Survey of Church History
- TH 3309 Person and Work of the Holy Spirit
- Bible and Theology Electives (3 semester hours, upper division)

Leadership (6 semester hours)

(Choose one)

- LD 4310 Art of Mentoring
- LD 4313 Church Administration

(Choose one)

- LD 3301 Shepherding God's People

LD 4309 The Servant Leader

General Ministry (9 semester hours)

GM 1300 Spiritual Transformation

GM 4308 Bible Teaching Methods

(Choose one)

PM 4302 Basic Pastoral Care & Counseling

PM 4305 Youth & Young Adults Ministry

PM 4307 Ministry to Children & Pre-Teens

UNDERGRADUATE COURSE DESCRIPTIONS

The course descriptions include a title with a prefix and number. The prefix and number for the course title is explained below. The two-letter prefix represents the academic discipline in which the course is taught. The following are the prefixes used at the university.

BI	Bible
CO	Counseling
DA	Dance
DR	Drama
GE	General Education
GM	General Ministry
GK	Greek
HB	Hebrew
IC	Intercultural Studies
LD	Leadership
MM	Multimedia
MU	Music
PM	Pastoral Ministry
TH	Theology
VP	Video Production
WO	Worship Arts

The four-digit number represents multiple components of the course. The first number in the four-digit sequence indicates the year in which the course should be taken according to the recommended course progression. The following are the meaning of the first digits.

1	Freshman course
2	Sophomore course
3	Junior course
4	Senior course

The second number in the four-digit sequence indicates the amount of semester credit hours of the course. One, two, and three semester credit hour courses are offered at the university. For each credit hour, the student can expect an hour of instructional time per week for the entirety of the semester. In a three-semester hour course, the student would be in class three hours per week for the semester.

The third and fourth digits in the four-digit sequence, in most cases, signify the order in which

the course was added to the curriculum or may represent the type of course.

For example, BI 1301 means a freshman Bible course that is three semester credit hours which was added to the curriculum first or is meant as a prerequisite for most Bible courses.

Bible

BI 1303 Pentateuch

A study of the first five books of the Bible, Genesis through Deuteronomy. Special attention will be given to exploring the literary and theological themes in the Pentateuch from creation to the formation of the nation of Israel. Covenant, law, election, worship, and other major topics will be studied considering their original context and in light of their interpretation in the New Testament.

BI 1304 Gospels and Acts

In-depth study of the book of Acts. Topics include the progress of the gospel and the growth of the early church through the power of the Holy Spirit, the life of the Apostle Paul, methods of interpreting Acts, and consideration of how to apply the message of Acts in the modern church. Prerequisite: BI 1302 and BI 2306.

BI 3314 Revelation

This course is a verse-by-verse exploration of the final book of the biblical canon—Revelation. Within each pericope or set of verses, 6 main and underlying facets will be considered: 1) Key terms and ideas; 2) Language and rhetoric; 3) Inner- and intertextuality; 4) Socio-cultural context; 5) Considerations for teaching & preaching; and 6) Embodied devotion.

BI 2303 Historical Books

Spanning nearly 800 years of Israel's history, there are twelve books in this part of the Old Testament: Joshua, Judges, Ruth, 1 Samuel, 2 Samuel, 1 Kings, 2 Kings, 1 Chronicles, 2 Chronicles, Ezra, Nehemiah, Esther. These books were composed at different times and places but have been arranged in a sequence that tells the story of God's people from the conquering and possession of Canaan, the reigns of the judges, the establishment of kings, the division of Israel into the Northern and Southern Kingdoms, the fall of the Northern Kingdom to Assyria, the exile of the Southern Kingdom into Babylon, and the return to Jerusalem under the leadership of people like Nehemiah and Ezra, and the rebuilding of Jerusalem into the Persian period. An examination of each of the principal themes and topics of each book will be considered as the story of God as revealed in this section of the Old Testament.

BI 2305 Epistles and Revelation

An overview of Romans through Revelation. The course primarily emphasizes the main themes and theological emphases of each book and their application to the modern church, but also covers introductory issues such as authorship, setting, date, and literary structure of each book.

BI 2306 Introduction to Biblical Interpretation

This course is designed to give the student advanced instruction and practice in the process of inductive Bible studies, focusing on the steps of observation, interpretation, and application, along with charting of Scripture. The goal is to improve the student's ability to study Scripture with

accuracy and apply it with relevance to unleash the transforming power of God's Word.
Prerequisites: BI 1303 or BI 1304 and GE 1301.

BI 3305 Wisdom and Apocalyptic Literature

This course includes a study of the poetic books and wisdom literature of the Old Testament. The Psalms will be studied regarding meaning, form, structure, and context. The wisdom books of Job, Proverbs, and Ecclesiastes will be studied regarding message, form, structure, and wisdom theology.

BI 3307 Gospel of Luke

Students think about the radical mission that God gave these obedient servants - to risk their very existences to preach a choice of life-or-death to hostile audiences. Using Scripture and other historical perspectives, students will employ inquiry, discovery, and writing immersion as they discern the cultural messages of those ancient times and reflect upon their relevance in today's world.
Prerequisite: BI 1304 and BI 2306.

BI 3308 Life and Letters of Paul

Detailed study of the life and letters of the Apostle Paul. The course will emphasize the main themes of each of Paul's letters, the practice of good interpretational skills in Paul's letters, and the connection between theology and life exemplified in Paul's letters. *Prerequisite: BI 1304.*

BI 3392 I Corinthians

An in-depth study of the book of I Corinthians

BI 4309 The Minor Prophets

A study of the last twelve books of the Old Testament – Hosea, Joel, Amos, Obadiah, Jonah, Micah, Nahum, Habakkuk, Zephaniah, Haggai, Zechariah and Malachi, called the Minor Prophets. These twelve books are classified as Minor Prophets based on the short length of the books. Students will examine the literary structure, historical contexts, and theological significance of these prophetic books. Focus will be on how these books reveal God's character and the commitment of God's people toward faithfulness.

BI 4310 Gospel of John

In-depth study of the Gospel of John. Topics include John's unique perspective on Jesus, John's theology, methods of interpreting John, and historical background to John. *Prerequisite: BI 1304 and BI 2306.*

BI 4321 Isaiah

In-depth study of the book of Isaiah, with an emphasis on the life and teachings of Isaiah, the conditions addressed by Isaiah in the nation of Judah, methods of interpreting prophetic literature, and application of the message of Isaiah to the modern church. *Prerequisite: BI 2306.*

BI 4323 Genesis

An in-depth study of Genesis that explores the theological, ethical, historical, socio-cultural, linguistic, and literary aspects of this account of beginnings. We begin with creation, journey to the beginnings of humanity and the Hebrew people, venture into the beginnings of God's covenant with Abraham, and explore the beginnings of the lives of the patriarchs. What end does this text of beginnings serve in the life of God's people today? *Prerequisite: BI 1303 and BI 2306.*

BI 4330 Romans and the Galatians

A study of the structure and content of Paul's letter to the Romans and the Galatians, including the purpose and audience of these letters. Specifically, this course provides an analytical, exegetical, and expositional study of the biblical text and organized consideration of the doctrines of sin, justification, sanctification, law, and grace as based on the text. *Prerequisite: BI 2306.*

BI 3/4000 Selected Topics in Biblical Studies *Prerequisites: BI 1303, BI 1304 and BI 2306.*

Biblical Languages

GK 3301 Greek I

Greek I is designed to enable the student to develop language skills for the purpose of responsibly engaging the Greek New Testament. Students will practice speaking, engage in reading, begin writing, build vocabulary, and gain critical skills for the study of the New Testament, Septuagint, and other Ancient Greek literature.

Prerequisite: BI 2306.

GK 3302 Greek II

The goal of Greek II, which builds on Greek I, is to continue developing language skills for the purpose of responsibly engaging the Greek New Testament. Students will practice speaking, engage in reading, practice writing, build vocabulary, and sharpen their skills for studying the New Testament, Septuagint, and other Ancient Greek literature. *Prerequisite: GK 3301.*

GK 4303 Greek III

Greek III, which builds on Greek I and II, helps the student in the continuous development of language skills for the purpose of responsibly engaging the Greek New Testament. Students will engage in speaking, reading, writing, vocabulary-building, translating, and interpreting—all means of sharpening their skills for studying the New Testament, Septuagint, and other Ancient Greek literature. *Prerequisite GK 3302.*

GK 4304 Greek IV

In Greek IV, which builds on Greek I, II, and III, students will continue to develop language skills for the purpose of responsibly engaging the Greek New Testament. Students will engage in speaking, reading, writing, vocabulary-building, translating, and interpreting—all means of sharpening their skills for studying the New Testament, Septuagint, and other Ancient Greek literature. *Prerequisite GK 4303.*

HB 4303 Hebrew I

In Hebrew I, students will develop language skills for the purpose of responsibly engaging the Hebrew Old Testament. Students will practice speaking, engage in reading, begin writing, build vocabulary, and gain critical skills for the study of the Old Testament and other Ancient Hebrew literature. *Prerequisite: BI 2306.*

HB 4304 Hebrew II

The goal of Hebrew II, which builds on Hebrew I, is to continue developing language skills for the purpose of responsibly engaging the Hebrew Old Testament. Students will practice speaking, engage in reading, practice writing, build vocabulary, and sharpen their skills for studying the Old Testament and other Ancient Hebrew literature. *Prerequisite HB 4303.*

Counseling

CO 3309 Multicultural Ministry

This course addresses cultural self-awareness and cross-cultural competence for building healthy relationships within diverse communities. Drawing upon anthropological, sociological, biblical, and theological perspectives, students gain basic principles and skills for researching and interacting among diverse cultural and social groups, as well as strategies needed to work effectively among people in cross-cultural settings

CO 3310 Effective Biblical Counseling

This course will assist the student in building a biblical worldview as it applies to the field and ministry of lay counseling for the church and community. The course is designed to introduce lay counseling evaluated within a biblical framework. Special attention is given to implementing the Body of Christ, member to member and lay ministry based on scripture through appropriate and effective ways, leading to life transformation and conformity to Jesus Christ.

CO 4309 Issues in Counseling

This course addresses primary topics. The first topic is an introduction to the broad ethical, professional, and legal issues involved in counseling, especially as it relates to lay counseling. Secondly, the course will address the critical and emerging issues and concerns in the counseling profession that are prevalent in society today. Over time some of these “hot button” issues and concerns will undoubtedly change, but the intent is to enable students to know how to deal with these issues that they will likely encounter as they can come alongside others in love and support.

CO 4310 Marriage and Family Counseling

The intent of this course is to provide the student with an understanding of various family dynamics (intact, blended, divorced, extended, and multicultural) and how to counsel them from a biblical perspective. Students will be able to identify a healthy biblical family and learn how to assess family dynamics, provide appropriate and meaningful counsel, understand when to recommend professional help, and be able to build an effective church ministry to and for families of all types.

CO 4311 Counseling Skills Practicum

The Counseling Skills Practicum normally must be completed in a church setting, but alternatives may be considered considering a student’s ministry objectives. The purpose is to expose students to various aspects of a lay counseling ministry and to develop counseling skills and competencies under the supervision of a qualified counselor/mentor. Experiences may include observation, diagnosis, co-counseling, solo counseling, and other areas of a lay counseling ministry that will enhance the student’s preparation for future service. A minimum of 120 hours of time invested is required per practicum, an average of 10 hours a week for 12 weeks. The practicum is normally completed in the student’s senior year. This is a pass/fail course. *Prerequisite: CO 3310.*

CO 4313 Advanced Counseling Skills and Techniques

This experiential course provides students an understanding of effective intervention strategies. The purpose of this course is to facilitate students’ refinement of core counseling skills through practice with one another. Class will function like group supervision that would occur in a counseling setting. Supervised experience in counseling through role-playing, interviews, observation analysis, and evaluation of interviewing techniques will be included. Students will share their work and offer one another feedback, suggestions, etc. *Prerequisite: CO 3310.*

CO 4342 Contemporary Issues of Culture and Sexuality

The pervasive influence of sex is evident in our culture and this course will provide a forum for Christians to encounter subject matter, participate in discussion, and engage in personal reflection. This class is theological, practical, and designed to minister to students while equipping them to serve in their sphere of influence in matters pertaining to sex and relationships. Subject matter will include God's design of sex, modern culture and sex, forms of sexual brokenness, healing, and restoration, being whole, and living out God's intention of healthy sexuality and relationships.

Drama

DR 1350 Beginning Acting/Music Theatre Lab

The Beginning Acting section is aimed at enhancing self-confidence, oral expression, and creativity. Acting teaches poise and presence, vocal and physical coordination, before a group. For students interested in theatre, this course is a necessity; but students in other fields, whether ministerial or secular, can also benefit from studying the basics of what it means to create a character and speak before an audience. The Music Theatre section is a practical application of rudimentary acting techniques to musical and straight play performance, including song analysis, vocal improvisation, physical improvisation with music, and beginning scene work.

General Education

GE 0301 Developmental Writing Skills

The class covers Standard English grammar, punctuation, spelling, and mechanics with emphasis on proficient sentence and paragraph development while developing healthy study skills. Until this course is successfully completed with a C- (70%) or better, students are limited to 25 credit hours and enrollment in the following courses: *Life Skills, Critical Thinking Skills, Pentateuch, Gospels and Acts, Spiritual Transformation, Personal Evangelism & Discipleship, Heart and Art of Worship, Vocal Ensemble, and Applied Music.*

GE 1301 English Composition

This course focuses on developing sound and appealing academic papers through the proper use of compositional principles, critical thought, organizational skills, resource materials, and formatting. This course must be completed or transferred within the first two semesters at the university. *Prerequisite: Placement through English Assessment, High School Advanced Placement Exam with a score of 3 or higher, or successful completion of GE 0301 with a C- (70%) or better.*

GE 1302 Writing and Research Methods

This skill development class focuses on research methods and presenting research in a variety of professional mediums. The class covers strategic reading and study skills; methods and techniques of research; research planning; project planning, preparation, criticism, and presentation of your projects. To enroll in this course, students must successfully complete GE 1301 with a 70% (C-) or better. Students should take this course within their first two semesters at the university. *Prerequisite: GE 1301.*

GE 1303 Life Skills

Life Skills is an introduction to the many facets of the college experience, including academic &

social concerns and financial management designed to develop and prepare Christian leaders for both vocational ministry and marketplace positions in the world. This course gives new students an exposure to and practice of skills necessary to thrive in college and a broad foundation for Christian ministry, leadership and preparation for the various degree programs offered by the university.

GE 2303 Speech Communication

A study of the development of public speaking and effective communication, both in theory and practice. The course provides guided opportunities to develop everyone's speaking abilities within a framework of acceptance and helpful evaluation.

GE 2304 History of World Civilizations I

A survey of the development of world cultures, institutions and thought from the earliest times to 1500 A.D. Emphasis is given to broad relationships and trends within the historical process and to political, religious, economic, and social change.

GE 2305 History of World Civilizations II

A survey of the development of world cultures, institutions and thought from 1500 A.D. to present. Emphasis on relationships and trends in the political, religious, economic, and social changes relevant to contemporary society.

GE 2306 Introduction to Psychology

An introduction to the history and science of psychology, human development, cognition, emotion, and personality. The class will also provide an overview of psychological disorders, therapy, and social psychology. Underlying worldviews will be compared with the biblical worldview.

GE 2307 Introduction to Humanities

This course is an introductory survey to the history of Western culture and thought, from the Greeks through the present time. We explore the major developments of each period, analyzing the prevailing philosophies and their influence upon art, literature, and mores. As students enter this conversation and tradition of knowledge, they learn to appreciate the wisdom and beauty of past ages and consider their current cultural relevance. In every discussion, we seek to be guided by the truth of Scripture and to allow our faith to transform our perspectives.

GE 2309 Elementary Hawaiian Language and Culture

An introduction to the fundamentals of Hawaii including an exploration of the rich cultural elements that shaped it. The class will cover more than the basic elements of the language, additionally blending the historical elements, events, ideas and the Christian influence upon modern Hawaii, prayerfully leading students to grow in their love and understanding of the people and culture of the Hawaiian Islands.

GE 2311 Critical Thinking Skills

The acquisition of critical thinking skills is the process by which we develop sound reasoning that enables us to think consciously, deliberately, and skillfully to live responsibly. In this course, students will practice some of the most central and important skills of critical thinking and focus on applying those strategies to understanding one's own beliefs as well as the viewpoints of the world in which we live. Students will apply critical thinking skills to real-world decision-making and to circumstances that they are currently confronting in their own lives.

GE 3310 Introduction to Science and Faith

This course is designed to help the student develop a philosophy of science that will be compatible

with his or her Christian faith. Relationships between key scientific disciplines and biblical revelations are explored to allow the student to initiate a dialog between modern science and his or her Christianity.

GE 4307 Senior Seminar

Serving as a capstone experience, this course provides students the opportunity to demonstrate the ability to integrate knowledge, values, and skills gained from the entire curriculum in a research project, to assess their university experience, and to prepare for the transition to vocations or graduate education. This course can only be taken in the student's senior year. Prerequisite: GM 2340

General Ministry

GM 1300 Spiritual Transformation

A practical and applied approach to biblical spirituality and transformation. Topics include how to hear God's voice and discover the fingerprint of God in our lives; how to experience genuine character change; and the nature of spiritual disciplines and how to practice them properly.

GM 1301 Personal Evangelism and Discipleship

A study of the biblical basis for personal witnessing, including the central tenets of the Gospel, handling excuses and objections and establishing relationships with non-believers.

GM 1303 Character Formation

This course is designed to develop Christ-like character in the heart and life of the Christian.

GM 1315 Foundations for Ministry

This course will present the student with a clear sense of the Christian's identity as a ministering person. Emphasis is placed on the importance of Christian character in life and ministry, as well as the qualitative issues that allow a believer to be effective and usable in the hands of God in our present world.

GM 2315 Lewis and JRR Tolkien

CS Lewis inspires and touches so many readers, and he is considered one of the most widely read Christian of our time. What makes his writings, theology and beliefs so readable, engaging and fun as they reflect on pain and grief, love and friendship, prophecy and miracles, and education and mythology. This class will provide a look at his writings, the movies made from his writings as well as his theology and beliefs.

GM 2340 Bible and Popular Culture

The course will introduce students to the theological and social dimensions that shape popular culture through the lenses of thoughtful biblical reflection. Cultural media such as film, television and music will be examined to see how themes from the Bible interact with or confront popular culture. In this way, students can more effectively understand culture and seek innovative ways to reach the world for Christ.

GM 2350 Jesus and the Stewardship of the Kingdom

A biblical study of Jesus, the stewardship nature of His ministry, and His understanding of the Kingdom of God. Students will look at the concept of stewardship and the Kingdom of God as depicted in the Old Testament and view Jesus against this background. Students will as well study Jesus' own teaching on the Kingdom and study His public ministry as reported in the gospels as they think about Him in terms of God's Steward of the Kingdom. With this expanded view of the Kingdom

of God, students will be able to deepen the scope of their Kingdom ministry.

GM 3313 Small Group Dynamics and Communication

Theories and related skills in group dynamics, interpersonal and inter-group communication, team building, problem solving, decision-making, and leadership roles. Emphasis will be on practical situations related to small group ministry (care groups and ministry groups) and leading ministry teams.

GM 4309 Effective Bible Teaching for Youth and Adults

Principles that can be used by teachers to effectively help people learn in settings such as small groups, Sunday schools, and classrooms. Topics include philosophies of teaching, the biblical basis and goals of effective teaching, the development of the teacher, and methods for motivating and enabling student learning. Observation and practice is a vital part of this process.

GM 4350 Christian Ministry Practicum

The Christian Ministry Practicum may be completed in any setting in anticipation of the student's future service and is agreed upon by the academic advisor. The purpose is to expose the student to various aspects of service in his or her area of interest and to develop skills and competencies under the supervision of a qualified field leader.

A minimum of 120 hours of time invested is required, an average of 10 hours a week for 12 weeks. The practicum is normally completed in the student's senior year. This is a pass/fail course.

GM 1/2/3/4000 Selected topics in General Ministry

Intercultural Studies

IC 2151 Preparation for Short-Term Missions

Intended for students preparing to serve on a short-term mission overseas. Should be taken with IC 2252. Topics include navigating cross-cultural experiences and culture shock, engaging, and fellowshiping with local Christians, spiritual life on the mission field, contextualization of the Gospel, worldview, and values, growing and maintaining a heart of service and flexibility while abroad, as well as physical and logistical preparation for a mission trip. May not be taken as an audit.

IC 2252 Field Experience in Short-Term Missions

To be taken following IC 2151 Preparation for Short-Term Missions. This is a practical experience in short-term missions under the supervision of a resident missionary mentor or university faculty member for 2 credits. To complete this course, students must be on the mission field for a minimum of seven (7) days and will be responsible to complete a project as approved by the university faculty member for the final assessment. Prerequisite: IC 2151.

IC 2301 Biblical Basis for Missions

An intensive study of the biblical basis of the Christian world mission. The course will be designed to help provide a solid biblical direction for practical mission work at home and abroad. The course will also seek to develop in the student a creative understanding of the meaning of mission both for Christianity in general and the student's own Christian identity and ministerial vocation.

Leadership

LD 2303 Principles of Leading

This course provides introductory principles for leadership at all levels of Christian leadership, from

newest ministry team members to the senior pastor of the church.

LD 3301 Shepherding God's People

A biblical and theological study of the call upon leaders and disciples to guide people to conform their lives into the likeness of Christ. Students will look at the life of Jesus as the exemplar of biblical shepherding of people into their purpose. Attention will also be given to both Old Testament and New Testament "shepherds" to learn principles and practices in leading God's people. Extensive attention will be given to what the Bible teaches about growth towards God's created purpose for man for each student to develop a scripturally based theology of shepherding.

LD 4309 The Servant Leader

This course will explore the ethical, practical, and meaningful aspects of servant leadership. It will begin with Christian ethics and the question: as Christians, how should we live? That will be followed by accounts of leaders in the Old Testament, the teachings of Jesus, and the question: as Christians, how should we lead? Servant leadership will be defined, and the key practices of servant-leaders will be explored. Students will use their knowledge of servant leadership to evaluate the characters in an assigned movie and will identify a need in the community and develop a plan to meet the need.

LD 4310 The Art of Mentoring

Explores effective methods of mentoring and discipleship. Various models for mentoring will be explored, including mentor-disciple, spiritual guide, coach, counselor, teacher, sponsor, and passive mentoring.

LD 4313 Church Administration

This course reviews seven key areas of church administration based on proven, godly principles: personal management, transitions, leadership, paid-staff supervision, volunteer-staff supervision, management, and finances. It will include two field trips to local churches to review these principles in actual church operations.

LD 3/4000 Selected Topics in Leadership

Music

MU 1340/41 Vocal Ensemble

This class is designed for singers to learn to join and perform a variety of styles of choral and choral jazz music.

MU 2300 Fundamentals of Music

Designed especially for non-music majors and for those with little or no hands-on music experience. Topics to be covered include basics of music, notation of time, small pitch structures (e.g., some scales, chords, rhythmic patterns), and analysis.

MU 2321 Songwriting

Music has the most unique and invaluable aspect in its capacity for creativity. This course will give students the opportunity to communicate their ideas through original compositions. This course will teach the student's awareness of melody; text, form, and other songwriting elements all the while having them create their own original works (one life song and one worship song). This course covers the basics and process of music composition, music theory, and guitar through the vehicle of songwriting with an emphasis on how it's used in ministry. Students will perform their songs at the end of the semester.

MU 3301 Music Theory I

Fundamentals of music theory, notation, sight singing, and dictation in application toward effective development of Christian worship. Prerequisite: MU 2300.

MU 3302 Music Theory II

Continued development from Music Theory I of the fundamentals of music theory, notation, sight singing, and dictation in application toward effective development of Christian worship. Prerequisite: MU 3301.

MU 3304 Christian Music Through the Ages

How did we get to contemporary worship music from chants? This class will delve into sacred music from Jewish musical traditions, medieval times, the Catholic Baroque, age of Romanticism, to the rise of carols and popular church music from various countries, you will come to appreciate where this genre is today. This overview of Christian music through the ages through a global perspective will help you embrace various styles of worship as we track the way Christian music has changed and evolved in the last 2,000 years.

MU 3305 Instrumental Ensemble

Were you part of a band or orchestra in the past? Instrumental Ensemble members will prepare instrumental only pieces in various group formations with a concert at the end of the semester. At the beginning of the semester, common ensemble combinations will be formed, such as string trio, brass quintet, woodwind quintet, flute ensemble, duets, and piano chamber ensembles. No audition is required. Must be able to read music. Genres will include classical, instrumental worship, and jazz.

MU 3306 Ethnomusicology

Study of Asia-Pacific Music and Cultures. This course will delve into music from some of the East Asian, Southeast Asian, and Pacific Island ethnic groups in Hawaii, including Philippines, Japan, China, Korea, Vietnam, Hawaii, Tahiti, Guam, Papua New Guinea, etc. This course will seek to understand different aspects of music such as instruments, rhythm, pitch, and structure and examine the music's relationship to the country's history, religion, culture, and language.

Applied Music

MU 1131/2 Applied Music

This course consists of weekly individual 30-minute instruction in solo vocal or instrumental performance using representative skill level works with a possible end of the semester performance. More than one track may be taken for credit. Additional \$200 applied music fee per course. Prerequisite: instructor approval. Promotion by examination.

MU 2231/2 Advanced Applied Music

This course consists of weekly individual one-hour instruction in instrumental/vocal performance using representative skill level works with performance requirements. More than one track may be taken for credit. Additional \$400 applied music fee per course. Promotion by examination.

- A - Voice
- B - Piano
- C - Guitar
- D - Drums
- E - Ukulele

Pastoral Ministry

PM 3306 Principles of Church Ministry

This course exposes students to a comprehensive ministry strategy for the church. In the course, the goals, strategy, and implementation guidelines for church ministry are addressed. Objectives are developed such as evangelism, spiritual formation, service, leadership, fellowship, worship and social justice.

PM 4301 Creative Biblical Communication

This course is designed to give the student a philosophy of preaching and a practical understanding of creative sermon preparation and delivery. A one-hour preaching lab is included. Prerequisite: BI 1303, BI 1304 and BI2306.

PM 4302 Basic Pastoral Care and Counseling

Students learn by doing many of the basic skills needed to be an effective pastor and counselor. General skills in listening and responding, diagnosis and planning interventions, use of self-helping, as well as specialized skills for grief ministry, crisis intervention, and others will be studied and practiced in the course.

PM 4305 Youth and Young Adults Ministry

This course focuses on establishing foundational concepts and methodology to developing a youth and/or young adult ministry that releases young people to achieve their purpose and walk in God's power. Special emphasis will be given to the development of small groups, how to disciple young people, the establishment of teams and releasing youth to do the work of the ministry.

PM 4330 Pastoral Ministry Practicum

The Pastoral Ministry Practicum normally must be completed in a church, but alternatives may be considered in light of a student's ministry objectives. The purpose is to expose students to various aspects of pastoral ministry and to develop pastoral skills and competencies under the supervision of a qualified pastor/mentor. Experiences may include visitation, counseling, preaching, administration, and other areas of pastoral ministry that will enhance the student's preparation for future service. A minimum of 120 hours of time invested is required per practicum, an average of 10 hours a week for 12 weeks. The practicum is normally completed in the student's senior year. This is a pass/fail course. Prerequisite: LD 3301.

PM 4331 Pastoral Leadership Practicum

The Pastoral Leadership Practicum normally must be completed in a church, but alternatives may be considered considering a student's ministry objectives. In this course, students will be given the opportunity to assume leadership responsibilities such as preaching, teaching, counseling, participation in leadership meetings, home and hospital visitation, baptisms, communion, and other church or ministry leadership activities. At the conclusion of this practicum students will have had sufficient experience to enable them to serve in a pastoral leadership role. A minimum of 120 hours of time invested is required, an average of 10 hours a week for 12 weeks. The practicum is normally completed in the student's senior year. This is a pass/fail course. Prerequisite: PM 4330.

PM 4352 Mentored Ministry Lab

Students will be applying and integrating the skills learned throughout the ministry and leadership curriculum in hands-on-ministry. Practical experience in baptism, administering the Lord's Supper, assimilating new converts and church members, hospital and/or prison visitation, weddings, funerals, small group leadership, and preaching.

PM 3/4000 Selected Topics in Pastoral Ministry

Theology

TH 3303 Christian Doctrine I

This course introduces students to theological thinking and methodology and introduces the doctrines of God's revelation, theology proper (the person of God and the Trinity), Christology, anthropology (the nature of humanity), and hamartiology (the nature of sin).

TH 3304 Christian Doctrine II

This course develops the students' ability to think theologically and introduces the doctrines of soteriology (salvation and growth), pneumatology (the Holy Spirit), angelology, ecclesiology (the church), and eschatology (future things).

TH 3305 Survey of Church History

A contextual overview of the Christian church as it developed and spread through the world from its beginning in Jesus to the modern times. The cultural, intellectual, and political context of the growth of the Christian church will be considered, including the theological and doctrinal issues the church has contended with throughout history. Implications and application to our lives in the twenty-first century will be a significant dimension of this journey.

TH 3309 The Person and Work of the Holy Spirit

This course is an introduction to pneumatology, or the study of the person and work of the Holy Spirit. A theology of the Holy Spirit will be examined, especially in Pauline theology. The role of the Holy Spirit in conversion, within the people of God, spiritual warfare, power of the Holy Spirit, worship, and spiritual gifts will be covered in this overview of the Holy Spirit. The Holy Spirit in biblical teaching will be offered, as well as the future of pneumatology.

TH 4300 Selected Topics in Theology

Video Production

VP 2310 Introduction to Video Editing

This course is a comprehensive overview of the theory, technique, and aesthetics necessary for video editing/post-production. Technical skills such as working with Adobe Premiere Pro will be used throughout the course. In addition to technical skills, aspects of artistry, film aesthetics, as well as storytelling will be discussed to supplement the editing process.

VP 3310 Film and Narrative Design

While people may think of film as what is seen on the big screen, the art of the moving picture has spread to computers, mobile devices, and even to local churches. People consume everything from viral cat videos to TED talks to superhero movies, and are left wondering what's next? Should people be entertained? Inspired? Educated? Evangelized? This course explores the cultural landscape of film, its art and the narrative design that undergirds it, then, endeavors how Christians may learn from it and utilize it as they tell their own stories and, ultimately, tell the greatest story of all time.

VP 3316 Documentary Storytelling

Documentary Storytelling has become more popular with the use of social media platforms, as well as easily accessible equipment and software. This course covers developing your story, interviewing techniques, editing, and using Three Act Structure to tell compelling and impactful stories and to

share one's voice within their culture. Students will study the art of documentary storytelling and receive hands-on experience as they create their own projects.

VP 3341 Post-Production Workshop

This course is a hands-on approach to learning post-production methods. The premise of this course is to practically go through the elements of making film/video. Practical skills such as working with scripts, camera gear, lighting, sound equipment, editing software, etc. will be used throughout this course. This class will be held in lab format to enhance the hands-on experience.

Worship

WO 1301 Heart and Art of Worship

This course builds the foundation for personal engagement and leadership in Christian worship. Students in every area of ministry will benefit from the Biblical study, theoretical understanding, and practical experience of the course. Special attention will be paid to the great worshipers of scripture, the development of worship over time, and the worship movement of today. Students will enjoy a highly interactive experience that challenges them to apply the revelation they are experiencing throughout the term.

WO 2305 Worship Leadership

This class will focus on the practical and spiritual role of the worship leader. Relationships with leadership, ministry in worship, essential elements of a worship service song selection, and other topics will be covered. Principles of effective worship leading for different groups of people, including small groups, medium-sized groups, and large congregations will be explored.

GRADUATE PROGRAMS OF STUDY

CURRICULUM

The academic curriculum is specific to the master's programs. In addition to the areas of academic study, other components of the curriculum include discipleship, character, and ministry formation. To maintain the integrity of the graduate program, no undergraduate students may take a graduate level course for undergraduate credit.

Core Courses

The core of the graduate program is to provide a strong background in theology and Bible for those that have no background in theology and for those that have some experience. Students will be exposed to in-depth discussions and research about Bible and theology to both challenge them and prepare them to help others in the same way. PacRim is committed to the development of ministers who accurately handle the word of truth. This is reflected in the requirement of the programs to include doctrinal and biblical studies. To be effective in ministry, biblical and theological knowledge must quickly translate to a deeper and growing relational knowledge of God that moves students to a lifestyle of worship and devotion, refines their character, and propels them forward into the world with the good news of Jesus Christ under the power and leadership of the Holy Spirit. Faculty develop curriculum that goes beyond the basics of content and meaning to help students explore the implications of theology for life and ministry.

Course Options

In addition to the core Bible and theology courses, students will be able to select from among a variety of courses with a ministry focus. Students also have the option of choosing the Ministry Project. Six

semester hours are allocated to the Ministry Project toward the semester hour requirements needed to complete the degrees. The student selects a topic they want to study and develops a comprehensive project that will have ministry or marketplace application. This project will be described in a paper that reflects the purpose, methodology, foundational topics, and evaluative measures utilized. The project/paper will show their knowledge and extensive understanding of a specific ministry topic that will be applicable to their ministry and vocational setting.

Character Formation

Character formation is essential to the healthy development of every person. As part of the first semester in the graduate program, and to prepare for their graduate experience, students are encouraged to seek out mentors to share their lives with, whether as part of their educational experience or regarding personal issues.

Required Ministry Service

Education at PacRim is designed, in part, to equip leaders for Christian living and service. Since this is an academic institution, the development of the mind to think biblically is a priority. We are equally concerned with spiritual growth and the development of Christian character as well as living, loving, and serving in Christ-like fashion no matter what our role in life may be.

Our mission provides the added dimension of practical application to the academic programs of the university. Ministry Service activities are designed to help the student develop a sense of responsibility and to promote Christian faith and world view through Christian service. Students will learn skills and embrace values which will enable them to glorify God. For this reason, all students must be involved in practical service.

Graduate Teaching Assistants

As graduate students, the ability to communicate what is being learned is an important skill that is intentionally fostered through being a teaching assistant. Though this is not a required component of the graduate program, graduate students are encouraged to participate in an undergraduate class as a teaching assistant that includes administrative tasks and possible teaching responsibilities.

MASTER OF ARTS IN CHRISTIAN STUDIES

The Master of Arts in Christian Studies is one of four graduate degrees at PacRim. The degree is 36 semester hours and is for any person who desires or requires an initial graduate degree for vocational or personal study.

- Upon successful completion of the Master of Arts in Christian Studies, students will demonstrate:
- A heart for and commitment to Christian service.
- The ability to lead others in cultivating essential and effective ministry skills based on the application of biblical principles.

Bible and Theology (21 semester hours)

BI 6350	Hermeneutics
BI 6301	Old Testament Introduction
BI 6302	New Testament Introduction
TH 6301	Christian Theology I
TH 6302	Christian Theology II
TH 6304	Biblical Theology
TH 6310	Survey of Church History

Ministry Electives (15 semester hours)

MASTER OF ARTS IN CHRISTIAN LEADERSHIP (ONLINE)

The Master of Arts in Christian Leadership is online degree program designed to prepare students with marketplace and ministry leadership skills for roles in the church, parachurch organizations, missions, and the marketplace.

Upon successful completion of the Master of Arts in Christian Leadership, students will demonstrate:

- A personal leadership philosophy based on authenticity as well as leadership and organizational scholarship and apply it to an individual, group, organizational, and societal contexts.
- An ability to communicate God's Word in a way that is accurate, clear, and relevant.
- An understanding of how leadership and organizational management concepts and their application related to service to others, social responsibility, ethical practice, and commitment to justice.

Bible and Theology (12 semester hours)

BI 6303	Exploring the Bible
BI 6350	Hermeneutics
TH 6300	Overview of Christian Doctrine
TH 6321	Survey of Church History

Leadership Skills (18 semester hours)

CL 6300	Entrepreneurial Leadership
CL 6301	Leading Christian Organizations & Institutions
CM 6317	Mediating Conflict: In & Out of the Church
ML 6302	The Christian Leader
ML 6391	Marketplace Leadership
CL 6322	Capstone Project

MASTER OF DIVINITY

The Master of Divinity is a professional degree designed for those who intend to work in the ministry. It consists courses in Theology, Biblical Interpretation, Biblical Languages, Ministry Formation, Intercultural Studies, Leadership, and Counseling.

The M. Div. degree builds on the M.A. in Christian Studies program, which consists of 36 semester credit hours. Individuals who have completed the M.A. can apply all 36 credits hours towards completion of the Master of Divinity degree. Upon successful completion of the Master of Divinity, students will demonstrate:

- The nurturing aspects of leadership, such as mentoring, counseling, visitation, and crisis ministry.
- An ability to communicate God's Word in a way that is accurate, clear, and relevant.
- The ability to equip others to do church as a team.

Theology (15 semester hours)

TH 6301	Christian Theology I
TH 6302	Christian Theology II
TH 6304	Biblical Theology
TH 6310	Apologetics in a Postmodern World
TH 6321	Survey of Church History

Biblical Interpretation (15 semester hours)

BI 6350 Hermeneutics
BI 6301 Old Testament Intro
BI 6302 New Testament Intro
Old Testament Book (3 hours)
New Testament Book (3 hours)

Biblical Languages (12 semester hours)

Required (6 semester hours)

BL 6301 New Testament Greek I
BL 6302 New Testament Greek II

Electives (6 semester hours, choose Greek or Hebrew)

BL 6303 Greek III
BL 6304 Greek IV
BL 6305 Biblical Hebrew I
BL 6306 Biblical Hebrew II

Ministry Formation (15 semester hours)

Required (3 semester hours)

PM 6301 Homiletics

Electives (12 semester hours)

Intercultural (3 semester hours, choose 1 course)

IC 6306 World Religions
IC 6300 Mission Elective

Counseling (6 semester hours)

PM 6312 Counseling Skills & Theory
PM 6318 Marriage and Family Counseling

Leadership (6 semester hours)

ML 6302 The Christian Leader
ML 7300 Master of Divinity Seminar

MASTER OF DIVINITY with CHAPLAINCY CONCENTRATION

The Master of Divinity and Chaplaincy Program is a professional degree designed for those who intend to work in the ministry as a chaplain. It consists of 72 semester credit hours, with courses in Theology, Biblical Interpretation, Biblical Languages, Ministry Formation, Intercultural Studies, Leadership, Chaplaincy and Counseling.

The Chaplaincy Program provides M.Div students theoretical and practical knowledge to prepare them for vocations in a variety of chaplaincy contexts. Upon successful completion of the Chaplaincy Program, students will:

- Develop and articulate a theology and theory of chaplain ministry that integrates biblical and theological content with practical ministry skills.
- Demonstrate competence about chaplaincy and counseling practices in interpersonal, communal, and public contexts.

Theology (15 semester hours)

TH 6301 Christian Theology I
TH 6302 Christian Theology II
TH 6304 Biblical Theology
TH 6310 Apologetics in a Postmodern World
TH 6321 Survey of Church History

Biblical Interpretation (12 semester hours)

BI 6350 Hermeneutics
BI 6301 Old Testament Introduction
BI 6302 New Testament Introduction
OT or NT Book(s)

Biblical Languages (6 semester hours)

(Choose 1 Set)

BL 6301 New Testament Greek I
BL 6302 New Testament Greek II
or
BL 6305 Biblical Hebrew I
BL 6306 Biblical Hebrew II

Ministry Formation (9 semester hours)

PM 6301 Homiletics
CO 6312 Counseling Skills and Theory
CO 6318 Marriage and Family Counseling

Intercultural (3 semester hours)

IC 6306 World Religions

Leadership (3 semester hours)

ML 6302 The Christian Leader

Elective (3 semester hours)

Chaplaincy Formation (9 semester hours)

CP 6301 The Chaplaincy Ministry
CP 6302 Chaplaincy and Spiritual Care
CP 7303 Clinical Pastoral Education

Counseling (12 semester hours)

CO 6315 Practical Biblical Counseling
CO 6316 Counseling Strategies
CO 6317 Multicultural Issues in Counseling
CO 6319 Crisis Counseling

GRADUATE COURSE DESCRIPTIONS

The course descriptions include a title with a prefix and number. The prefix and number for the course title is explained below.

The two-letter prefix represents the academic discipline in which the course is taught. The following are the prefixes used at the university.

BI	Bible
BL	Biblical Languages
CL	Christian Leadership
CM	Christian Ministry
CO	Counseling
IC	Intercultural Studies
ML	Ministry Leadership
MP	Ministry Project
PM	Pastoral Ministry
TH	Theology

The four-digit number represents multiple components of the course. The first number in the four-digit sequence indicates the year in which the course should be taken according to the recommended course progression. The following are the meaning of the first digits.

6	Graduate Level
7	Graduate Level Capstone

The second number in the four-digit sequence indicates the amount of semester credit hours of the course. At PacRim, there are one, two, and three semester credit hour courses. For each credit hour, the student can expect an hour of instructional time per week for the entirety of the semester. In a three-semester hour course, the student would be in class three hours per week for the semester.

The third and fourth digits in the four-digit sequence, in most cases, signify the order in which the course was added to the curriculum or may represent the type of course.

For example, BI 6301 means a Bible course that is three semester credit hours which was added to the curriculum first or is meant as a prerequisite for most Bible courses.

Bible

BI 6301 Old Testament Introduction

This course presents an overview of the historical-cultural background and the contents of the Old Testament, and how each is best read in the context of Scripture as a whole.

BI 6302 New Testament Introduction

This course introduces the content of the books of the New Testament. The focus will be on the message of each book within its historical-cultural setting, with attention given to its contribution to the theology of the New Testament as a whole.

BI 6303 Exploring the Bible

This course presents an overview of the historical-cultural background and the contents of the Old and New Testaments, and how each is best read in the context of Scripture as a whole. The focus will be on biblical themes and the message of the books with attention given to its contribution to the theology of the Bible as a whole.

BI 6309 The Minor Prophets

A study of the last twelve books of the Old Testament – Hosea, Joel, Amos, Obadiah, Jonah, Micah, Nahum, Habakkuk, Zephaniah, Haggai, Zechariah, and Malachi, called the Minor Prophets. These twelve books are classified as Minor Prophets based on the short length of the books. This course will examine the literary structure, historical contexts, and theological significance of these prophetic books. Focus will be on how these books reveal God's character and the commitment of God's people toward faithfulness.

BI 6310 The Gospel of John

An in-depth study of the Gospel. Topics include John's unique perspective on Jesus, John's theology, methods of interpreting John, and the historical background to John.

BI 6325 Genesis

An in-depth study of Genesis that explores the theological, ethical, historical, socio-cultural, linguistic, and literary aspects of this account of beginnings. We begin with creation, journey to the beginnings of humanity and the Hebrew people, venture into the beginnings of God's covenant with Abraham, and explore the beginnings of the lives of the patriarchs. What end does this text of beginnings serve in the life of God's people today?

BI 6313 The Kingdom of God: The Grand Narrative of the Bible

This course will examine the breaking in of the kingdom of God in history, its fulfillment and future in Jesus Christ, and what it means to live presently in God's kingdom.

BI 6334 Book of Hebrews

Hebrews is a unique book that shows us that the Bible is not merely a collection of unrelated stories, but a unified story of God's unveiling revelation and redemption through Jesus Christ. In Christ we see the fulfillment of all the Old Testament hopes and promises, ushering in the New Covenant age as both high priest and sacrifice.

Connections between the Old and New Testaments will be highlighted so that students will read the whole of Scripture more effectively. In the end students will discover that the strength of their faith is rooted in the object of their faith.

BI 6335 Book of James

An exposition of the Book of James with special emphasis given to its wisdom genre, its echoes of the teachings of Jesus, its Jewish-Christian theology, and non-contradiction with Paul's soteriology. Practical application to the church today is made throughout the course. It is recommended, but not required, that introductory Biblical studies courses and hermeneutics be taken before this exegetical course.

BI 6366 Revelation

This course is a verse-by-verse exploration of the final book of the biblical canon—Revelation.

Within each pericope or set of verses, 6 main and underlying facets will be considered: 1) Key terms and ideas; 2) Language and rhetoric; 3) Inner- and intertextuality; 4) Socio-cultural context; 5)

Considerations for teaching & preaching; and, 6) Embodied devotion.

BI 6350 Hermeneutics

This course is designed to give the student advanced instruction and practice in the process of inductive Bible studies. Various methods of Bible study will be surveyed with the heart of the course being written assignments. The steps of observation, interpretation, and application will be engaged, along with charting of Scripture.

Biblical Languages

BL 6300 Introduction to Language & Linguistics

The goal of Introduction to Language & Linguistics is to give students an overview of how languages work and how to study them. As such, this course will equip students with foundational knowledge that will prepare them for all other language courses, especially Hebrew, Greek, and Latin. Students will learn how to study and analyze languages, acquire skills pertaining to linguistics, and be prepared to move on to other courses in the curriculum.

BL 6301 Greek I

Greek I is designed to enable the student to develop language skills for the purpose of responsibly engaging the Greek New Testament. Students will practice speaking, engage in reading, begin writing, build vocabulary, and gain critical skills for the study of the New Testament, Septuagint, and other Ancient Greek literature.

BL 6302 Greek II

The goal of Greek II, which builds on Greek I, is to continue developing language skills for the purpose of responsibly engaging the Greek New Testament. Students will practice speaking, engage in reading, practice writing, build vocabulary, and sharpen their skills for studying the New Testament, Septuagint, and other Ancient Greek literature. Prerequisite BL 6301

BL 6303 Greek III

Greek III, which builds on Greek I and II, helps the student in the continuous development of language skills for the purpose of responsibly engaging the Greek New Testament. Students will engage in speaking, reading, writing, vocabulary-building, translating, and interpreting—all means of sharpening their skills for studying the New Testament, Septuagint, and other Ancient Greek literature. *Prerequisite BL 6302*

BL 6304 Greek IV

In Greek IV, which builds on Greek I, II, and III, students will continue to develop language skills for the purpose of responsibly engaging the Greek New Testament. Students will engage in speaking, reading, writing, vocabulary-building, translating, and interpreting—all means of sharpening their skills for studying the New Testament, Septuagint, and other Ancient Greek literature. *Prerequisite BL 6303*

BL 6305 Hebrew I

In Hebrew I, students will develop language skills for the purpose of responsibly engaging the Hebrew Old Testament. Students will practice speaking, engage in reading, begin writing, build vocabulary, and gain critical skills for the study of the Old Testament and other Ancient Hebrew literature.

BL 6306 Hebrew II

The goal of Hebrew II, which builds on Hebrew I, is to continue developing language skills for the purpose of responsibly engaging the Hebrew Old Testament. Students will practice speaking, engage in reading, practice writing, build vocabulary, and sharpen their skills for studying the Old Testament and other Ancient Hebrew literature. Prerequisite BL 6305

BL 6307 Hebrew III

In Hebrew III, which builds on Hebrew I and II, students will continue to develop language skills for

the purpose of responsibly engaging in the Hebrew Old Testament. Students will engage in speaking, reading, writing, vocabulary-building, translating, and interpreting—all means of sharpening their skills for studying the Old Testament and other Ancient Hebrew literature. Prerequisite BL 6306

BL 6308 Latin I

In this course, students will develop language skills for the purpose of responsibly engaging texts like the Latin Vulgate, the Church Fathers, and other important theological and historical works. Students will practice speaking, engage in reading, begin writing, build vocabulary, and gain critical skills for the study of Latin and texts in Latin.

BL 6309 Latin II

The goal of Latin II, which builds on Latin I, is to develop language skills for the purpose of responsibly engaging texts like the Latin Vulgate, the Church Fathers, and other important theological and historical works. Students will practice speaking, engage in reading, begin writing, build vocabulary, and gain critical skills for the study of Latin and texts in Latin. Prerequisite BL 6308

BL 6310 Latin III

In Latin III, which builds on Latin I and II, students will continue to develop language skills for the purpose of responsibly engaging important theological and historical texts in Latin. Students will engage in speaking, reading, writing, vocabulary-building, translating, and interpreting—all means of sharpening their skills for studying Latin and texts in Latin. Prerequisite BL 6310.

Christian Leadership

CL 6300 Entrepreneurial Leadership

This leadership class is a survey of the development of world cultures, institutions, and thought from the earliest time to the present day. Emphasis is given to broad relationships and trends within the historical process and to political, religious, economic, and social change. By taking this class, students will feel empowered to become Christian entrepreneurs with the skills needed to be successful.

CL 6301 Leading Christian Organizations and Institutions

In this course, students will learn how to build and assess Christian organizational capacity by fostering personnel growth and promoting transparency, learning, and inclusion in the Christian workplace. All aspects of Biblical organizational analysis and management will be examined.

CL 6322 Capstone Project

In this capstone course, students will reflect upon and integrate the practical organizational and leadership skills you have learned throughout the program and apply them to the real world. While developing a multi-faceted business plan, the student will understand, apply, and immerse themselves into real-world problems and solutions, while examining solutions to the practical, ethical, and social justice aspects of the issue.

Christian Ministry

CM 6305 Theology of Faith Development

This course will uniquely examine faith development as a theological discipline through the work of the theologians, spiritual mentors, educators, and counselors of the church. Students will consider the developmental nature of faith through biblical studies, theological reflection, Christian spirituality, and ministry praxis.

Contemporary issues will be covered, including the multi-cultural/multi religious dimension of faith as well as the distinct characteristics of both men and women in their respective journeys.

CM 6317 Mediating Conflict: In and Out of the Church

This course is designed to explore the nature of conflict and enhance skills and strategies for managing and resolving disputes. It is intended to clarify understandings in interpersonal, church, personal ministry, mediation (third party), and organizational disputes. Students will examine the inevitability and normality of conflict, both within the church and without. Students will analyze conflict through readings, discussion, role play exercises, and case studies. Its biblical focus and insights will apply to all settings and allow participants to approach conflict as an opportunity for learning and growth. Key principles, strategies, and procedures for resolving both personal and organizational conflict will be addressed throughout the course.

CM 6000 Selected Topics in Christian Ministry

Chaplaincy

CP 6301 The Chaplaincy Ministry

This course is designed for people who have received a call from God or are exploring the call to chaplaincy ministry, either as a full-time calling or in conjunction with other forms of ministry. The course provides an overview of the nature and history of chaplaincy ministry, including the chaplaincy's identity, purpose, and ethical and legal parameters. The course introduces students to the contexts in which chaplains minister, the types of tasks they perform, and the challenging issues that they will face ministering in various settings such as the military, the workplace, hospitals and retirement homes, prisons, and rescue missions or homeless shelters.

CP 6302 Chaplaincy and Spiritual Care

In this course, students develop a perspective on the chaplaincy that involves the integration of spirituality into whole person care. Students learn how chaplains identify and integrate individual and family beliefs, values, needs, and practices into the approach to spiritual care in light of our pluralistic world. Students will develop core skills that can improve the interventions that chaplains provide including proficiency in listening skills, effective verbal and non-verbal practices, group communication, conflict resolution, and negotiation as they come alongside and provide spiritual care.

Counseling

CO 6315 Practical Biblical Counseling

In this course, theology, as the backbone to Christian counseling, comes to life in the context of real ministry to real people, demonstrating how theology intersects with the lives of actual counselees. This course provides insights for understanding counselees and the common problems people face. Real-life examples are utilized for implementing counseling approaches on issues related to marriage, divorce, addiction, stress, parenting, and more. Students will demonstrate the ability to assess the context, select critical cues, and attend to what is seen and unseen with regard to individuals and family systems.

CO 6319 Crisis Counseling

Students will examine the dynamics of various situational and developmental crises, consider family and cultural influences on coping, and explore methods for intervening in crisis situations. The course will address the nature and types of trauma/crises, a survey of intervention models, psychosocial factors associated with trauma response (e.g., age, ability, gender, cultural and racial identities, class, and spirituality/religious faith), and an overview of the cognitive, affective, behavioral, and

neurological ramifications associated with trauma. The application of skills and techniques utilized in crisis intervention, including assessment and triage and safety and security concerns as well as practices in post trauma therapy will be addressed. Students will be exposed to specialized counseling situations including assessment of lethality, mass disaster, death notification, suicide and more. (Prerequisite PM 6312 Counseling Skills and Theory)

CO 6316 Group Counseling & short-term Care

In this course students address two primary counseling strategies, brief counseling and group counseling. Models of brief counseling are examined such as problem-solving, integrated problem, and solution-focused with attention given to practical techniques. Additionally, the principles, processes and techniques of group counseling will be addressed and applied.

CO 6317 Multicultural Issues in Counseling

This course examines the nature and effects of culture and ethnicity on the counseling process with particular focus on preparation for work with American subcultures, American minority groups, and internationals living in the United States. Counseling issues specific to various populations will be addressed. Students identify and evaluate their own biases and stereotypes and how that impacts the counseling process. Skills pertaining to multicultural counseling will be identified and practiced.

CO 7303 Clinical Pastoral Education

Clinical Pastoral Education is interfaith professional education for ministry. It brings theological students and ministers of all faiths (pastors, priests, rabbis, imams and others) into supervised encounters with persons in crisis. Out of an intense involvement with persons in need, and the feedback from peers and teachers, students develop new awareness of themselves as persons and of the needs of those to whom they minister. From theological reflection on specific human situations, students gain a new understanding of ministry. Within the interdisciplinary team process of helping persons, they develop skills in interpersonal and inter-professional relationships. This course is to be taken after most of the other Chaplaincy Program courses have been completed. (Prerequisites CO 6312 Counseling Skills and Theory, CP 6301 The Chaplaincy Ministry, CO 6317 Multicultural Issues in Counseling)

Intercultural Studies

IC 6306 World Religions

This is an introductory course that covers the history, development, teachings, and contemporary practices of the world's major religions. These include Islam, Christianity, Confucianism, Hinduism, Buddhism, Judaism, Daoism, and the New Atheism. All these traditions will be treated in the context of the Christian faith perspective to provide a deeper understanding of the complexities in encountering peoples of different faith groups. A field research project will be incorporated to enhance the experiential learning of a world religion.

IC 6000 Selected Topics in Intercultural Studies

Ministry Leadership

ML 6302 The Christian Leader

This course will review the Scriptural basis for servant leadership and describe the modern servant leadership movement. Servant leadership will be defined and compared with other ideas about leadership. The course will review the institutional principles of servant-institutions, Theory X, Theory Y, the importance of prosocial and intrinsic motivation, and recent scholarly research on the positive impacts of servant leadership in the workplace. Assignments will include excerpts from the

works of various scholars published in academic journal articles. Students will use their definitions of servant leadership to evaluate historical figures and will identify a need in the community and implement a plan to meet the need.

ML 6391 Marketplace Leadership

Leadership principles in the “world of work” is what marketplace leadership is about. This includes the business community, and workplaces at local, national, and international levels that impact the economy and those working within it. The marketplace touches virtually every person in one way or another and is a significant part of every society and culture. You will discover the dynamics and principles to be an effective leader in the marketplace.

ML 7300 Master of Divinity Seminar

This course serves as a capstone course for the Master of Divinity degree. The purpose of this seminar is to give students the opportunity to experience a simulated ordination council. Students will prepare their personal statement of faith in a 10–15-page paper and write an 8–12-page paper on an issue that has been debated within the church (e.g., role of women, divorce & leadership, baptism of the Holy Spirit, cessationism, etc.). Students will be required to defend their papers before their peers and one or more faculty members.

ML 6000 Selected Topics in Ministry Leadership

Ministry Project

MP 7301 Ministry Project I

This course is designed to help the student apply the theological, biblical, and ministry principles gained in their education toward a specific project within the broad context of Christian ministry. The settings and application of this project can be found in diverse settings, including but not limited to the church, chaplaincy, or broader community setting. The project could serve the evangelistic, discipleship, missional, or other Christian ministry purposes. The focus of the project is to integrate the student's academic knowledge with the practical application of a project in a specific ministry area. The project will be developed with the approval of the Academic Affairs department with the supervision and coordination of a faculty member.

MP 7302 Ministry Project II

This course continues Ministry Project I through the second semester with attention to those areas of ministry competence and application identified in the earlier semester.

Pastoral Ministry

PM 6301 Homiletics

An overview of the various teaching methods available for those called to the teaching ministry, whether in one-on-one discipleship, small groups, or large group settings. A theoretical-research foundation will be laid, and then applied to the actual teaching environment of the student's ministry. The goal of transformation will be emphasized in the personal, social, and spiritual dimensions of Christian growth and maturity. Each age-level will be considered, with students bringing their own ministry emphases to light.

PM 6312 Counseling Skills and Theory

This course will build upon the student's biblical worldview as it applies to the field and ministry of

Christian counseling for the church and community. This course is designed to introduce primary counseling theories evaluated within a biblical framework. Special attention is given to evaluating theories based on Scripture, understanding the nature of men and women, observing how and why problems develop, and dealing with those problems in appropriate and effective ways leading to life transformation and conformity to Jesus Christ.

PM 6318 Marriage and Family Counseling

This class provides the student with an understanding of the dynamics of counseling married couples and families (intact, blended, divorced, extended, and multicultural) from a sound biblical perspective. Students will learn proper assessment, understand the family life-span cycle and challenges, role of the local church regarding marital and family ministry, defend God's revealed will of healthy parameters from Scripture for building Christian marriages and families, and healthy communication in couples and families.

PM 7300 Ministry Practicum I

This course is designed to help the student apply the theoretical and factual knowledge gained in the classroom to specific ministry settings. These field ministry settings are structured to acquaint the student with effective methods of effective ministry. As such, the course serves to integrate the student's academic knowledge with practical situations to develop an understanding of the nature of the task of Christian ministry. Guidance in the field is by arrangement with field directors in association with the Academic Affairs office. This is a pass/fail course.

PM 7301 Ministry Practicum II

This course continues PM 7300 through the second semester with attention to those areas of ministry competence and application identified in the earlier semester. This is a pass/fail course. Prerequisite: PM 7300.

PM 6000 Selected Topics in Pastoral Ministry and Counseling

Theology

TH 6300 Overview of Christian Doctrine

This course introduces you to the fundamental doctrines of the Christian faith: God, creation, humanity, sin, Jesus Christ, last things, Church, and salvation. Using the Bible, the history of Christianity, and the practices of the various Christian churches as our sources and guides, we will explore these different dimensions of Christian belief.

TH 6301 Christian Theology I

This course is a systematic study based on the topics of Prolegomena (introductory matters), Theology Proper (study of God) and Bibliology (the Scriptures – the written word of God). In this theological methods course students will continue to deepen their theological thought process and world view.

TH 6302 Christian Theology II

The doctrine of salvation stretches from the beginning of time and encompasses eternity and is one of the grandest and most profound themes of Scripture. The doctrines of election, grace, redemption, reconciliation, justification, and faith, among others, will be examined in depth. The student will be guided through some of the most controversial and deviational issues in Scripture, finding biblical answers that are exegetically sound.

TH 6304 Biblical Theology

This course covers the methodology, history, and basic issues surrounding biblical theology (such as

unity vs. diversity and continuity vs. discontinuity). An emphasis will be placed on exploring different frameworks for doing and applying biblical theology in ministry contexts.

TH 6310 Apologetics in a Post-Modern World

This course is an introduction to the biblical, theological, historical, and philosophical foundations of Christian apologetics that will equip students to give reasons for the “hope that is in you” (1 Pet. 3:15). Attention will be given to the tenets of Christian thought and culture within the challenges of a postmodern world. An emphasis will be made on faithfully and graciously living in a pluralistic culture while sustaining a vibrant witness and mission in the world.

TH 6321 Survey of Church History

The course covers the Christian persecution and the development of Christian doctrines in the early church. Scholasticism, the Renaissance, and the Crusades during the Medieval Period are also covered. The course deals with the Reformation doctrines, and the development of the modern church from the Age of Reason in the 17th century to the 21st century. The student will be able to understand the modern church in the light of this historical perspective.

TH 6000 Selected Topics in Theology

NURSE AIDE CERTIFICATE

CURRICULUM

The Certified Nurse’s Aide training course is a 150 hour, 10-week program designed to prepare the individual with basic nursing skills needed for entry level positions in healthcare facilities, basic care giving and/or community ministry. The curriculum is directed to providing care to the older adults, the ill and disabled in the traditional health setting or other sites.

Students are required to meet a minimum set of training hours, skills practice, and clinical practicum set by the Federal OBRA Standards.

Two Step TB Clearance and COVID-19 immunization is mandatory for entrance in the healthcare facility. Current CPR/BLS and First Aid Certificates can be presented after acceptance into the program. Clinical practicum will be done as a testament to nursing skills learned in the labs and most training facilities require these items.

Upon successful completion of the Nurse Aide program, students will:

- Be proficient, upon completion, to serve in care ministries; to not only assess spiritual needs but to also achieve certification for basic nursing skills.
- Apply skill-based knowledge of health care including different levels of care, agencies that provide care and the principles of care.
- Upon completion of the CNA training program, each student becomes qualified to take the State Certification Test administered by Prometric’s. Graduates may take the test at an approved Prometrics Regional Site.

Core Course

The core course of the nurse aide program provides strong coursework, spiritual care, and hands-on clinical training; and encompasses three components for the student to gain knowledge and skills to carry out health related outreach and service to the community. The components are as follows:

- **Spiritual Care** consists of 20 hours. Students will learn skills and techniques that will help them to succeed in providing gracious care for other people while protecting themselves from spiritual exhaustion and compassion fatigue. Spiritual Care for healthcare workers focuses on developing and maintaining healthy practices to combat these negative elements.
- **Nurse Aide** skills is the focus of this course consisting of 110 hours required to be able take the statecertification examination to be a certified nurse aide.
- **Community Outreach Skills** consisting of 20 hours to prepare the student to provide knowledgeable and sensitive care within the community such as a community health worker, homeless ministry worker, or onmission.

Community Outreach Skills (6 semester hour)

PERSONNEL

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